



WELLS TOWN COUNCIL
WELLS COMMUNITY HOSPITAL,
MILL ROAD, WELLS-NEXT-THE-SEA,
NR23 1RF

CLERKS' REPORT WRITTEN FOR THE MEETING TO BE HELD SEPTEMBER 2020 & PREPARED 02.09.2019

1. At the July meeting councillors agreed to send out a generic leaflet promoting the town's businesses and services for self-catering visitors. The only method I could identify to achieve this would have been circulation of the leaflet to the whole town in the Quay Magazine. Due to the publications deadlines of the Quay it would not have been possible to send out the leaflet any earlier than the August addition and I queried by email with members if this would be of use. The consensus was that the 'boat had been missed' and the project should be abandoned for this year.
2. Correspondence was received during August from NNDC inviting the Town Council to apply for a Covid-19 Business Grant Payment of £10,000 in respect of the Town Cemetery for which small business rates relief is received. I discussed making an application with the Mayor, Councillor Mike Gates, and we both agreed it would be inappropriate to apply for such a grant when the Town Council had not suffered any loss to business or income due to, or during, the Pandemic.
3. With regard to the problem of rabbits at both the Town Cemetery and the East End Allotments, I have found a local pest controller who will attempt to reduce the numbers during the autumn.
4. Councillors are reminded that requests for the allocation of funds for earmarked projects during the 2021 – 2022 financial year will need to be submitted to the Clerk by the 24 September, for consideration at the October Council meeting.
5. In March, following the lockdown and the suspension of council meetings, the Clerk was given delegated authority to manage the Town Council's business during the pandemic until proper meetings could resume. Hopefully, with a meeting now scheduled for the 7th September, proper meetings will resume. However, with the possibility that there could be a resurgence of the pandemic in the Autumn, the delegated authority should be amended so that if future meetings must be suspended the Clerk has the authority to operate the Council's business.
6. Additional countersignatures are required for the Council's various bank accounts to maintain business continuity, at least two members need to be appointed by the council.

Greg Hewitt

Town Clerk

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