



WELLS TOWN COUNCIL

WELLS COMMUNITY HOSPITAL, MILL RD,
WELLS-NEXT-THE-SEA, NR23 1RF

2018/15

MINUTES

Annual meeting of the Town Council held on 14 May 2018 at 1918 at The Methodist Room

Those Present: Rodney Crafer (Chairman), Roger Arguile, Pauline Catton, Lindsay Dew, Joe Ellison, Tony Ford, Ray Hewitt Campbell MacCallum & Guy Warren,

Greg Hewitt (Clerk), Marie Strong & 5 Members of the Public.

- 1) Election of Chairman
Resolved – Mike Gates (not present)
- 2) Election of Vice chairman
Resolved – Rodney Crafer (Declaration Signed)
- 3) Election of Chairman of Planning Committee
Resolved – Gary Anthony
- 4) Election of Vice Chairman of Planning Committee
Resolved – Pauline Catton
- 5) Appointment of any other Standing Committees/Working Parties
Resolved – To continue with Traffic and Beach Road Toilet working parties. To suspend Allotment Committee.
- 6) Appointment of Portfolio Holders for the coming year
Resolved
 - Roger Arguile – Tourism & Town and Parish Forum
 - Pauline Catton – Dementia Friendly Community, Coastal Communities Team & Fairtrade
 - Lindsay Dew – Cemetery
 - Joe Ellison – Buttlands, Staithe Street & Noticeboard
 - Tony Ford - Services (Street Lights, Ground Maintenance and Litter) & Harbour Representative.
 - Guy Warren – Polka Cemetery, Churchyard, Services & Fairtrade
 - Mike Gates – Finance
 - Ray Hewitt – Children’s Playground & Skate Park
 - Campbell MacCallum – Traffic Management



Greg Hewitt Town Clerk 01328 710564
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Striving for
Excellence

MINUTES CONTINUED

7) Confirmation of meetings to be held during the next twelve months

Resolved – agreed as per list

Monday 4 June 2018 – Town Council Meeting
 Monday 2 July 2018– Town Council Meeting
 Monday 3 September 2018 – Town Council Meeting
 Monday 1 October 2018 – Town Council Meeting
 Monday 5 November 2018 – Town Council Meeting
 Monday 3 December 2018 – Town Council Meeting
 Monday 7 January 2019 – Town Council Meeting
 Monday 4 February 2019 – Town Council Meeting
 Monday 4 March 2019 – Town Council Meeting
 Monday 1 April 2019 – Town Council Meeting
 7 pm Monday 15 April 2019 – Annual Town Meeting
 Monday 13 May 2019 – Annual Meeting of the Town Council

8) Public Forum

A member of the business community expressed concerns about car drivers failing to realise Staithe Street was closed, he report that there were eight cars recently gridlocked together and that it was only a matter of time before someone was hurt. A resident expressed concerns about the graffiti on the Skatepark, a report that knives had been found on the Skatepark and the overgrown state of the passageway from Mill Road to Gales Court.

9) Apologies Gary Anthony, Mike Gates & Police

10) To receive Declarations of Interest None

11) To approve the Minutes of the meeting held on 9 April 2018. Agreed and Signed

12) To discuss a new footway lighting maintenance contract and quotations for LED lighting.

Four quotations had been received and were considered.

Resolved – To award the contract to Westcotec Ltd.

13) To agree and adopt the following Policies: GDPR Policy, Privacy Policy, Social Media Policy and Subject Access Request Policy.

Resolved – To agree and adopt the Policies.

14) To formally restate the Council's support for Fairtrade, give a commitment to serve Fairtrade products whenever possible and have the Fairtrade Town logo on the Council's stationary.

Resolved – To continue to support fairtrade, to commit to serve Fairtrade products and to have the Fairtrade town logo on the Council stationary.

15) To consider concerns about the A Boards outside the Globe Inn.

LD outlined her concerns that the A boards took up too much room and were causing an obstruction.

Resolved – To write to the proprietor of the Globe Inn and ask that the A boards be removed.



MINUTES CONTINUED

- 16) To consider the need for signage at the south end of Staithe Street to advise the road is closed 10am – 4.30pm.

Resolved - To ask the Highways Authority to reinstate the missing signage on the eastern side of the junction and to install a moveable barrier at or near the mouth of the junction.

- 17) To consider environmental issues pertaining to some of the methods used when Gillying at Wells.

TF explained that some types of net and line used to catch Gilly's were causing harm to both the environment and the Gilly's. He asked the Town Council to support a Harbour initiative to encourage traders not to sell these types of line and net.

Resolved – To send a letter of support to the Harbour Commissioners.

- 18) To Consider reviving the Tourism Working Group, to enable matters of common concern in relation to tourism to be discuss and to ensure good communication between stakeholders and other interested parties.

Resolved – to defer this item until July for further consideration.

- 19) Reports

a) Safer Neighbourhood Team

A report was submitted and circulated to the councillors.

b) Norfolk County Council, Councillor Dr Marie Strong

Marie discussed charges at Recycling Centres, a survey regarding mobile phone coverage, Natural England's coastal access plans and the importance of making representation about the proposals. In a response to a question from CM Marie said the proposed parking regulations changes were progressing. Parking enforcement was also discussed.

c) North Norfolk District Council

No report received

d) Town Clerk's Report

A written report was circulated which is available on the website. In response to the report it was resolved that the Clerk could open a Unity Trust Bank account for the Town Council and arrange for the bus shelters to be cleaned.

e) Portfolio Holders/Committees

JE (Buttlands/Noticeboard/Staithe Street) The noticeboard in Staithe Street with the map needs attention.

RH (Playing Field) RH believes there is still a leak on the playing field and has informed Anglian Water.

LD (Cemetery) LD has concerns about how the grass at the cemetery is being cut.

PC (Dementia Friendly Community, Fairtrade & Coastal Communities) PC reported on behalf of the Beach Road Toilet and Memorial Site working party, as a result it was agreed to invite John Lee to meet with members of the working party at the toilets.



MINUTES CONTINUED

20) Financial Report & Accounts for Settlement

Payments during the month

Madasafish	Broadband Service	1.69
Anglian Water	Water Rates - Allotments	69.12
Anglian Water	Water Rates - Cemetery	13.88
British Telecom	Telephone Service	101.81
NNDC	Rates - Office	59.47
Total Gas & Power	Street Lighting Electricity	683.15
Clerk to the Council	Clerk's Salary Deposit	1000.00
Madasafish	Broadband Service	1.69

Payments 14 May 2018

Contractor	Bollards	220.00
Clerk to the Council	Salary (net of deposit) & Expenses	216.55
Norfolk Pension Fund	Monthly contribution	490.87
TT Jones Electrical Ltd	Street Lighting Maintenance (April)	683.33
Wells Community Hospital	Rent (April)	262.50
Norse Eastern Limited	Grounds maintenance £1426.24	-----
	Grounds maintenance £318.34	1744.58
Veolia	Waste Collection	88.25
Came & Company	Insurance	639.61
Norfolk County Council	Parish Partnership Payment	11512.50
Contractor	Pest Control Allotments - J/F/M	180.00
Internal Auditor	Internal Audit Fee	100.00
Royal British Legion Wells & District	Grant	500.00
Staff	Litter Picking	250.25

Resolved – Accounts agreed, accepted and signed

21) To confirm Date of Next Meeting - Confirmed as Monday 4 June 2018.

Meeting ends 2125

