



## Wells town council

Wells Community Hospital, Mill Rd,  
Wells-next-the-Sea, NR23 1RF

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# MINUTES

2022/09

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### **Town Council Meeting held at the Clore Room, Wells Maltings on 9<sup>th</sup> May 2022 at 1910 hrs**

Those Present: Mike Gates (Chairman), Roger Arguile, Mel Catton, Pauline Catton, Karen Clarke, Jessica Curtis, Lindsay Dew, Peter Rainsford, Joyce Trett & Guy Warren

Greg Hewitt (Clerk), Peter Fisher and 2 Members of the Public

- 1) Election of Chairman (Declaration of Office to be signed)  
Resolved – Mike Gates (Declaration signed)
- 2) Election of Vice Chairman. Resolved. Resolved - Lindsay Dew
- 3) Election of Chairman of Planning Committee. Resolved – Pauline Catton
- 4) Election of Vice Chairman of Planning Committee. Resolved – Roger Arguile
- 5) Appointment of Members of Planning Committee. Resolved – To include all members.
- 6) Appointment of any other Standing Committees/Working parties  
Resolved – Traffic Management and Parking Working Party, to include all members. Neighbourhood Plan Working Party – RA, LD & PR plus those existing members who are not councillors.
- 7) Appointment of Portfolio Holders for the coming year.  
Resolved – All the portfolios to remain the same except for MC taking on The Buttlands and JC the Children's Playground.
- 8) Confirmation of meetings to be held during the next twelve months (see separate list). Resolved – Confirmed.
- 9) Public Forum  
PC reported a water leak on Burnt Street, rubbish left on Old Staithe Walk and the possible illegal use of a drone. JT asked what was being done for the Queens Jubilee. Peter Mitchell from Holkham Estate asked if he could have an early preview of the pre-submission draft of the Neighbourhood Plan and speak about it at the next meeting.
- 10) Reports
  - a) Police – No report received.



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## Minutes Continued

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- b) Norfolk County Council, Councillor Michael Dalby  
A report was sent and is available on the website.
- c) North Norfolk District Councillor Peter Fisher  
Peter delivered a report which is available on the website.
- 11) Apologies – Janet Angles, Michael Dalby & Ray Hewitt.
- 12) To receive Declarations of Interest and consider any requests for Dispensations  
None
- 13) To approve the Minutes of the meeting held on 4<sup>th</sup> April 2022  
Approved to be signed.
- 14) To consider possible solutions with regard the daily installation of the no entry bollards in Staithe Street.  
MC and a local trader had been in discussion about a possible solution and had spoken with the highway's authority. Another trader had also volunteered to help. There was however significant concerns about insurance and public liability, with answers needed from the highway's authority.  
Resolved – Clerk to write to the area highways engineer.
- 15) To agree on a date for the Town Council to meet, review and agree the pre-submission draft of the Neighbourhood Plan.  
RA delivered a report on behalf of the Neighbourhood Plan Group which is available on the website.  
Resolved – The plan would be reviewed at the Town Council meeting on the 6<sup>th</sup> June 2022 and signed off at the meeting on 4<sup>th</sup> July 2022.
- 16) To consider contributing towards registration fees and text book costs for persons volunteering to become first responders in Wells.  
Resolved – To contribute up to £55 per volunteer.
- 17) To consider a request for a grant from the Wells Community Lunch for All Committee.  
Resolved – To grant £200.
- 18) Reports
- d) Town Clerk  
The Clerk reported as follows: a) that an invitation had been received for the mayor to attend a reception at RAF Lakenheath, b) that NNDC were able to facilitate a textile bank should the town council want another in the town (*it was agreed to decline the offer*).
- e) Portfolio Holders/Committees  
LD (Cemetery) a complaint had been received about the state of the Market Lane Cemetery.



## Minutes Continued

MC (Traffic and Parking) The parking survey over the Easter period had been completed and the data was being analysed. MC thanked all the volunteers who helped. Many incidents of unlawful parking were recorded which demonstrated a lack of enforcement. MC had also been informed that the high school was going to take over an area of there recreation field for staff parking.

RA (Tourism) The town guides had been delivered and were being circulated.

19) Financial Report & Accounts for Settlement

The financial reports were circulated. These can be viewed at Appendix A and on the website

Resolved – Accounts agreed, accepted and signed.

20) To confirm Date of Next Meeting - Confirmed as Monday 6<sup>th</sup> June 2022.

Meeting ends 2100hrs.



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