



## WELLS TOWN COUNCIL

WELLS COMMUNITY HOSPITAL, MILL RD,  
WELLS-NEXT-THE-SEA, NR23 1RF

2020/15

# MINUTES

### Town Council Meeting held at the Clore Room, Wells Maltings, on 7<sup>th</sup> September 2020 at 1907 hrs

Those Present: Mike Gates (Chairman), Janet Angles, Roger Arguile, Mel Catton, Pauline Catton, Jessica Curtis, Lindsay Dew, Ray Hewitt, Peter Rainsford, Joyce Trett & Guy Warren

Greg Hewitt (Clerk), Marie Strong, Peter Fisher & Press (The Quay)

#### 1) Public Forum

A member of the public expressed concerns on behalf of the residents of Grove Road about parking problems on Warham Road. A member of the public read out letters on behalf of the Football Club and the War Memorial Institute Club in support of the recent visit of the Funfair.

#### 2) Reports

a) Police – No report received

b) Norfolk County Council, Councillor Dr Marie Strong

A report is available on the Town Council website. Marie confirmed that the newly installed VAS on Two Furlong Hill was to be re-positioned and that NCC were arranging for the overgrown chevron signs on Ashburton corner were to be cleared.

c) North Norfolk District Councillor Peter Fisher

Peter reported that the vehicle charge points were now working at Sheringham and Holt and Wells should be next, Splash was now open, the Market Lane and Mill Road sites were going through to the next draft of the new LDF, Peter was liaising with Highways to see if any improvements were possible at the Burnt Street/Two Furlong junction. RH asked what was happening with regard planning enforcement at 34 Freeman Street; Peter said he would chase it up. LD asked what was being done about the food outlet on the old Ark Royal car park; Peter said the situation was in hand.

3) Apologies – Joe Ellison

4) To receive Declarations of Interest and consider any requests for Dispensations – MC Item 12c

5) To approve the Minutes of the meeting held on 13 July Approved and signed.

6) To receive a presentation from representatives from the RNLI and their contractors regarding the construction of the new Wells Lifeboat Station.

Peter Rainsford (RNLI) and Joe Granger (Project Manager, Mackley Civil Engineering) outlined that work on the new boathouse had started. The ground works would take until next spring and the construction of the boathouse would be completed by Reside Construction. There would be opportunities for local employment and local contractors.



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## MINUTES CONTINUED

- 7) To consider the Burnt Street/Two Furlong Hill junction following the recent accident where damage was caused to Westgate Tollbar, the report from Councillor Mel Catton and the response from NCC Highways.  
MC explained that a group of councillors had met at the location and prepared a list of improvements for Highways to consider. Highways had responded and would be refreshing the junction markings. It was hoped that a new 30mph gateway and Vehicle Activated Speed Sign to be installed south of the junction would slow the traffic and make the junction safer.
- 8) To consider the management of the Allotments and a number of allotment plots that are not being properly maintained. (JT)  
The Clerk outlined that the current procedure was that action was normally only taken when complaints were received from surrounding or affected allotment holders. Currently there were people on the waiting list and the Clerk would endeavour to chase those plot holders who were not cultivating their allotments.
- 9) To consider the extended stay this year of the Funfair on the football field. (RH)  
RH and PR expressed concerns about the possible impact of the noise from the funfair for residents and visitors who do not expect it outside of the carnival period. Both believed there should be a mechanism for more consultation with the Town Council about such events. JT said it was an exceptional year, it would not happen every year. JC thought the operators had been responsible. No proposal was put forward and no resolution made.
- 10) To consider a financial contribution towards the costs of the Housing Needs Survey commissioned by Holkham Estate in partnership with the Neighbourhood Plan Steering Group. (RA)  
Resolved – To contribute £2000, with the funds coming from the Contingency Working Fund.
- 11) To consider and approve the absence of any member, who due to ill health or the infrequency of meetings during the pandemic, will be in breach of section 85(1) & 85(2) of the Local Government Act 1972.  
Resolved – to approve the absence of Councillor Joe Ellison due to reasons of ill health and extend approval to all councillors that have not attended a meeting for 6 months due to the pandemic and the infrequency of meetings.
- 12) To consider grants applications from a) Polka Day Centre b) Wells United Charities c) Wells Christmas Tide Festival Committee  
Resolved – to grant £500 to each applicant
- 13) Reports  
a) Town Clerk  
A report had been submitted and is available on the website, as a result of the report it was resolved that the Clerk's delegated authority continue alongside the normal procedure. RA, JC and JT volunteered to be countersignatures and the appointments were agreed. In addition, the Clerk asked that £5000 be made available from the Contingency Working Fund and Computer budget to complete important tree surgery this autumn (*approval given by resolution*). The Clerk also mentioned correspondence had been received about parking problems on Warham Road/Church Plain and speeding on Mill Road. The SAM II had been deployed on Mill Road during August to record vehicle speeds.



## MINUTES CONTINUED

### e) Portfolio Holders/Committees

MC (Traffic and Parking) MC had done a survey to ascertain the level of illegal parking and had found a significant number of vehicles parked in contravention of the law. He would like to see more enforcement and will be working towards that goal. MC had also arranged parking cones on Mill Road during the season which had worked well. He hoped to have a meeting of the Traffic Management Working party in the new year.

RH (Playground) Minor repairs were being done on the playground; RH stated that due to the pandemic the annual November 5<sup>th</sup> Bonfire was cancelled.

### 14) Financial Report & Accounts for Settlement

#### **Payments during July**

BT	Telephone Service	119.09
Lloyds Bank Corporate Card	Monthly Card fee	3.00
B & G Mallett	Removal of Asbestos at Allotments	420.00
NNDC - Rates	Rates - Office	56.00
JMC Garden & Landscape Services	Emergency Tree Surgery Buttlands	486.00
Total Gas & Power	Street Lighting Electricity	113.46
Clerk to the Council	Clerk's Salary Deposit	1000.00

#### **Payments 3 August 2020**

Contractor	Bollards	220.00
Clerk to the Council	Salary (net of deposit) & Expenses	230.90
Norfolk Pension Fund	monthly contribution	508.72
Westcotec Ltd	Street Lighting Maintenance (July)	77.90
Wells Community Hospital	Rent - July	275.63
P J & B Jones Ltd	Ground Maintenance	1365.00
S T Sutton	Cemetery - removal of excess soil	225.00
Killgerm Chemicals Ltd	Rodenticide	122.40
Viking	Office Supplies	64.37
P Snell	Tap Repair Allotments	43.00
Staff	Litter Picking	348.80

#### **Payments during August**

Barclay Bank	Bank Charges - monthly	8.80
Lloyds Bank Corporate Card	Monthly Card fee + (Zoom)	14.99
NNDC	Rates - Office	56.00
Blag Dog Computer Services Ltd	New office computer system	1155.60
E-on Energy	Buttlands	28.89
Total Gas & Power	Street Lighting	143.54
Clerk to the Council	Clerk's Salary Deposit	1000.00



## MINUTES CONTINUED

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### Payments 7 September 2020

Contractor	Bollards	220.00
Clerk to the Council	Salary (net of deposit) & Expenses	214.41
Norfolk Pension Fund	Monthly Contribution	508.72
Westcotec Ltd	Street Lighting Maintenance (July)	77.90
Wells Community Hospital	Office rent	275.63
Veolia ES (UK) Ltd	Waste Collection (July)	197.52
Veolia ES (UK) Ltd	Waste Collection (August)	165.12
Command Pest Control Ltd	Pest Control Cemetery	84.00
P J & B Jones Ltd	Ground Maintenance	1425.00
Contractor JC	Pest Control Allotments M/J	120.00
Mr GP Strong	Skip for allotment clearance	75.00
Staff	Litter Picking	353.16

Resolved – Accounts agreed, accepted and signed

15) To confirm Date of Next Meeting - Confirmed as Monday 5 October 2020.

Meeting ends 2120



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