



WELLS TOWN COUNCIL

WELLS COMMUNITY HOSPITAL, MILL RD,
WELLS-NEXT-THE-SEA, NR23 1RF

2019/04

MINUTES

Town Council Meeting held on 4 February 2019 at 1925 at The Methodist Room

Those Present: Mike Gates (Chairman), Roger Arguile, Pauline Catton, Rodney Crafer, Lindsay Dew, Joe Ellison, Ray Hewitt, Stewart Parnell & Guy Warren

Greg Hewitt (Clerk), Marie Strong, Press (The Quay) & 6 Members of the Public

- 1) Public Forum
No Comments made.
- 2) Apologies Gary Anthony, Tony Ford & Campbell MacCallum
- 3) To receive Declarations of Interest None
- 4) To approve the Minutes of the meeting held on 7 January 2019. Agreed and Signed
- 5) To consider delays in the construction of the proposed Beach Road roundabout.
A presentation was made by SP and representations received from local businesses.
Resolved – to expressed concerns about the delay of the roundabout project but accepts the plan of action put forward by the Highways Authority and stakeholders with a guarantee that the work is done in January 2020.
- 6) To receive a report from the Neighbourhood Plan working party, agree the working parties terms of reference and approve the submission of an application to NNDC for registration of the Neighbourhood Plan.
A report had been circulated together with a revised terms of reference.
Resolved – agree to the terms of reference and the submission of an application.
- 7) To consider changes to the Clerk's contract of employment and working hours.
Resolved – To reduce the Clerk's hours from 26 to 25 hours a week and amend the Clerk's contract in line with recent national changes to pay scales agreed by the NJC.
- 8) Reports
 - a) Safer Neighbourhood Team
No report was received
 - c) North Norfolk District Council
A report was received from Councillor Fitzpatrick; it is available on the website.



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MINUTES CONTINUED

b) Norfolk County Council, Councillor Dr Marie Strong

Councillor Strong informed the council that 38 of the 53 Children's Centres were closing including the one in Wells, that there would be live coverage of NCC cabinet and full council meetings, that the process to change to the parking restrictions was proceeding subject to resolution of relevant objections. LD asked again about the lack of light at the junction of the B1105 and A148. RH suggested the reflectors should be higher.

d) Town Clerk's Report

The Clerk reported that the new accounts package had been purchased, correspondence has been received from Victory Housing about the development of the old garage site on Neilson Close, a new bank account has now been opened with the Unity Trust Bank, the trees overgrowing the road at the Polka Cemetery have now been cut back, elections for parish and district councillors will be held on 2nd May 2019 and councillors should be aware that the Town Meeting on the 15th April 2019 would be during the period of purdah leading up to the election. LD asked if a request could be made of Victory Housing to inform the Town Council when properties were being offered on the open market.

e) Portfolio Holders/Committees

JE (Buttlands, Staithe Street and Noticeboard) All was well.

LD (Cemetery) Positive comments had been received about the new dog signs on the Buttlands.

GW (Polka Cemetery and Churchyard) New 'please shut the gate' signs had been obtained for the churchyard gate on Church Street and would be fixed as soon as possible.

9) Financial Report & Accounts for Settlement

Payment made during the month

Anglian Water	West End Allotments	128.21
Anglian Water	Cemetery	13.32
Information Commissioner	Data Protection Annual Fee	35.00
Barclays Bank	Bank Charges	24.67
British Telecom	Telephone Service	85.21
Total Gas & Power	Street Lighting Electricity	787.94
Greg Hewitt	Clerk's salary deposit	1000.00
Unity Trust Bank	Deposit	500.00

Payments 4 February 2019

Contractor	Bollards	220.00
Clerk to the Council	Salary (net of deposit) & Expenses	217.55
Norfolk Pension Fund	Monthly Contribution	490.87
Westcotec Ltd	Street Lighting Maintenance	283.04
Wells Community Hospital	Office Rent	262.50



MINUTES CONTINUED

9) Cont.

Wells Methodist Church	Room Hire	345.00
Starboard Systems Ltd	Accounts Software - Scribe	416.40
Norfolk Playing Fields Association	Annual Subscription	25.00
Sure Computer Systems Ltd	Computer repair	28.36
The Play Inspection Company Ltd	Playground Inspection	94.50
Killgerm Chemicals Ltd	Rodenticide	114.96
M Briggs	Repair to Guttering - Cemetery	72.00
Viking	Office Supplies	159.11
Steward Safety Supplies Ltd	Gate Signs	11.54
This & That	Accessories - Flood Wardens	54.78
JMC Garden & Landscape Services Ltd	Tree Surgery - Polka Cemetery	324.00
Holkham Estates	Children's Playing Field Rent	100.00
Veolia	Waste Disposal	94.69
P J & B Jones Ltd	Ground Maintenance	1431.00
Staff	Litter Picking	262.31

Resolved – Accounts agreed, accepted and signed

10) To confirm Date of Next Meeting - Confirmed as Monday 4 March 2019.

Meeting ends 2110



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 clerk@wellstowncouncil.org.uk



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