

Minutes

Town Council Meeting held by Zoom on 4 January 2021 at 1905 hrs

Those Present: Mike Gates (Chairman), Janet Angles, Roger Arguile, Mel Catton, Pauline Catton, Jessica Curtis, Lindsay Dew, Peter Rainsford & Guy Warren

Greg Hewitt (Clerk), Marie Strong, Peter Fisher, Press (The Quay) & 7 Members of the Public

- 1) Public Forum
No Speakers
- 2) Reports
 - a) Police – No report received.
 - b) Norfolk County Council, Councillor Dr Marie Strong
A report was sent and is available on the website.
 - c) North Norfolk District Councillor Peter Fisher
Peter reported that NNDC was asking everyone to follow the Coronavirus Rules and encouraging people to report breaches to the police. NNDC now had additional grant funds available for qualifying businesses affected by the pandemic. There are problems getting the electric charging points on the Stearmans Yard car park connected.
- 3) Apologies – Ray Hewitt
- 4) To receive Declarations of Interest and consider any requests for Dispensations
– None
- 5) To approve the Minutes of the meeting held on 2 November 2020 Approved to be signed
- 6) To receive a briefing from Peter Mitchell on behalf of Holkham Estate regarding the Housing Needs Assessment.
The HNS is on track with 22% of the resident's surveys returned and the employer's surveys completed. The assessment would not provide a conclusion about the solution but would provide the necessary objective data. Peter thanked the Town Council for their contribution.
- 7) To receive a presentation from the Neighbourhood Plan Steering Group.
A presentation was given by David Fennell assisted by other members of the Steering Group.

Minutes Continued

8) To agree to support the Neighbourhood Plan process, the engagement of a consultant and the application for a grant(s) to support the process.
Resolved – To support the proposal and mobilise quickly.

9) To consider inviting Duncan Baker MP to attend and speak at a future council meeting.
Resolved – It was agreed to invite Duncan Baker.

10) Reports

a) Town Clerk

The Clerk reported that the felling of the diseased Ash trees on the Polka Cemetery had been successfully completed together with some minor work required to the trees on the Buttlands. Some consideration would need to be given to which species of tree to plant to replace the Ash. The remaining scheduled tree surgery at the Congregational Church and Market Lane Cemetery would be completed in February.

e) Portfolio Holders/Committees

MC (Traffic and Parking) The pavement widening work on the Quay was about to start, there had been no news from NCC regarding Market lane bus parking improvements (*Marie asked if MC had heard from Holkham, MC said no and Peter Mitchell asked MC to drop him a note*). The next traffic management meeting would be delayed until after the pandemic.

GW (Polka Cemetery and Churchyard) GW asked if the ground at the Polka Cemetery had been reinstated after the tree surgery, the Clerk confirmed it had. GW said there was a couple of gaps in the hedge at the Polka Cemetery that needed filling and he would continue tidying when he could.

11) Financial Report & Accounts for Settlement

The financial reports were circulated. These can be viewed at Appendix A and on the website

Resolved – Accounts agreed, accepted and signed

12) To confirm Date of Next Meeting - Confirmed as Monday 1 February 2021.

Meeting ends 2000