



## MINUTES

### Town Council Meeting held on 3 December 2018 at 1904 at The Methodist Room

Those Present: Mike Gates (Chairman), Roger Arguile, Pauline Catton, Rodney Crafer, Lindsay Dew, Joe Ellison, Tony Ford, Ray Hewitt, Campbell MacCallum, Stewart Parnell & Guy Warren  
Greg Hewitt (Clerk), Marie Strong, Vincent Fitzpatrick, Press (The Quay) & 13 Members of the Public

1) Public Forum

There were a number of residents at the meeting concerned about item 5 and that land at Two Furlong Hill might be made available for housing.

2) Apologies Gary Anthony

3) To receive Declarations of Interest None.

4) To approve the Minutes of the meeting held on 5 November 2018. Agreed and Signed

5) To consider if the Town Council would wish to enter into dialogue with Homes for Wells, to discuss the possibility of making land owned by the Town Council available for housing.

As a result of the discussion, it was considered that the question of where housing should be built would best be dealt with by the neighbourhood plan process and the Neighbourhood Plan Working Party.

Resolved - To enter into dialogue with Homes for Wells and others, to discuss the suitability of making land owned by the Town Council and by others available for housing. The discussions would be facilitated by the Town Council's Neighbourhood Plan working party.

6) To consider a concept scheme from Norfolk County Council Highways, for improvements to pedestrian access along The Quay, to provide traffic calming, wider footpaths and better access for those with disabilities.

Councillors were generally supportive of the concept, although there were some reservations about access for larger vehicles and parking. It was explained that should NCC decide to progress the scheme there will be a formal consultation with the council and the public.

Resolved – The Town Council supported the concept in principle.

7) To consider a proposal from North Norfolk District Council, to move the location of the Polling Station from the Methodist Hall to the Maltings, to provide better access for those with disabilities.

Councillors expressed concerns about the move and preferred keeping the Methodist Hall as the Polling Station.

Resolved – To object to the proposed move.



## MINUTES CONTINUED

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### 8) Reports

#### a) Safer Neighbourhood Team

No report was received.

#### b) Norfolk County Council, Councillor Dr Marie Strong

Councillor Strong informed the council that there had been a good response so far to the consultation regarding the proposed changes to the Town's parking restrictions, that work on the new roundabout at the junction of The Quay and Beach Road was scheduled to start on 25<sup>th</sup> February 2019 and she encouraged people to respond to NCC's budget consultation.

#### c) North Norfolk District Council

Councillor Fitzpatrick mentioned the Big Society Fund, Big Society awards, NNDC business awards, NNDC sponsored training and an initiative to bring down the number of empty unrented properties in North Norfolk.

LD questioned Councillor Fitzpatrick about what could be done about the state of the industrial units on Maryland and RH asked about the Harris fencing still outside the Beach Road toilets; Councillor Fitzpatrick agreed to find answers.

#### d) Town Clerk's Report

The Clerk had submitted a report which is available on the website. In addition he advised that a staff member's wage would need to be aligned to the minimum wage. The Clerk also reported on a meeting with officers from NNDC, about their plans for new improved toilets on the Stearmans Yard car park and the reinstatement of the pay and display bays on the Staithe Street car park.

#### e) Portfolio Holders/Committees

JE (Buttlands, Staithe Street and Noticeboard) JE thanked Ray Hewitt for an excellent job done on clearing the Buttlands after the bonfire.

RH (Children's Playing Field) RH advised that since the last repair made by Anglian Water that finally there appears to be no water leaking onto the playing field the ground is dry.

CM (Traffic & Parking) CM intends to call a meeting of the Traffic Management Working Party in the new year to review things past and present.

RA (Tourism & Neighbourhood Plan) The Neighbourhood Plan working party would be meeting soon and in January.

GW (Polka Cemetery and Churchyard) GW has asked the Clerk to organise a small sign for the refurbished Church gate to encourage people to keep it shut. Ray Hewitt then thanked Guy for all the hard work he has done in the Polka Cemetery and commended him on how good it now looks; the other councillors voiced their agreement.



## MINUTES CONTINUED

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### 9) Financial Report & Accounts for Settlement

#### Payments during the month

NNDC	Rates - Office	53.00
E-on Energy	Buttlands	51.70
Clerk to the Council	Clerk's Salary Deposit	1000.00
Total Gas & Power	Street Lighting Electricity	665.90
Madasafish	Email service	1.69

#### Payments 3 December 2018

Contractor	Bollards	220.00
Clerk to the Council	Salary (net of deposit) & Expenses	588.55
Norfolk Pension Fund	Monthly Contribution	490.87
Westcotec Ltd	Street Lighting Maintenance	283.04
Norse Eastern Limited	Grounds maintenance £1426.20	-----
	Grounds maintenance £318.36	1744.56
Wells Community Hospital	Office Rent - November	262.50
Society of Local Council Clerks	Annual Subscription	196.00
Command Pest Control Ltd	Pest Control Cemetery - moles	84.00
NNDC	Emptying of Dog Bins	926.64
Sure Computer Systems Ltd	Computer repair	13.50
Steward Safety Supplies Ltd	Signs for Buttlands - Dogs on Lead	85.82
W.P.Trett	Repairs to Town Sign	450.00
Staff	Litter Picking	275.68

Resolved – Accounts agreed, accepted and signed

### 10) To confirm Date of Next Meeting - Confirmed as Monday 7 January 2019.

Meeting ends 2025



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