



MINUTES

Town Council Meeting held on 3 February 2020 at 1920 at the Methodist Room

Those Present: Mike Gates (Chairman), Janet Angles, Roger Arguile, Mel Catton, Pauline Catton, Jessica Curtis, Lindsay Dew, Ray Hewitt, Peter Rainsford, & Guy Warren

Greg Hewitt (Clerk), Marie Strong, Peter Fisher, Pc Pegden, Press (The Quay) & 5 Members of the Public

- 1) Public Forum
A councillor reported a pothole by the bus stop on Station Road.
- 2) Apologies - Joe Ellison & Joyce Trett
- 3) To receive Declarations of Interest and consider any requests for Dispensations – JC item 6 & MG item 9
- 4) To approve the Minutes of the meeting held on 6 January 2020 - Agreed and signed.
- 10) Reports a) Safer Neighbourhood Team
Pc Pegden advised that there had been 22 calls to the Police during January, 1 Assault on Police, 2 Malicious Communications, 2 Criminal Damage, 2 Assault, 1 Voyeurism and 1 Sexual Offence. The Police Station would be open for the public between 1000 hrs – 1200 hrs on 10 Feb, 28 Feb, 9 March & 26 March. Wells would be getting an additional seasonal officer. For those kept waiting on the 101 Police contact number, try using the telephone at the front of the Police Station which goes straight through.
- 5) To discuss the Local Government Boundary Commission electoral review of division boundaries for Norfolk County Council, consider a proposal for the divisions made by NNDC and NCC and consider any response the Town Council wants to make to the consultation.
County Councillor Marie Strong explained NCC has yet to finalise a proposal and the consultation has been extended to 24 March.
Resolved – deferred to the March Town Council meeting to enable additional proposals to be considered.
- 10) Reports b) Norfolk County Council, Councillor Dr Marie Strong
Councillor Strong advised that those changes to the parking restrictions that were agreed would be completed by Easter, the roundabout had been finished on time with little disruption and the area highways officer was considering what could be done to alleviate parking problems on Market lane (see item 6 below).



MINUTES CONTINUED

- 6) To consider correspondence received from the Staithe Place Residents Association, together with a report by Councillor Mel Catton, regarding problems caused by coaches parked on Market Lane..
MC reported on the issues causing the problems at Market lane.
Resolved - It was agreed that Councillor Mel Catton should liaise with the Highways Authority to see what could be done and formulate a proposal for the Town Council to consider.
- 7) To receive a report from Councillor Roger Arguile regarding the most recent meeting of the North Norfolk Town and Parish Forum with NNDC
RA delivered a report, a copy is available on the website
- 8) To consider the need for additional lighting at the southern end of the Stearmans Yard Car Park.
Resolved – To formally ask NNDC to consider additional lighting
- 9) To consider grant applications from the following:
- a. Wells Street Party
 - b. Wells Community Theatre Group
 - c. Elsmith Bowls Club
 - d. Friends of Wells Library
- Resolved – To grant a) £400, b) £400, c) £300 & d) £350
- 10) Reports
- c) North Norfolk District Council
Councillor Peter Fisher spoke about the Big Society Fund, changes being made to the fund, compulsory purchase, conformation that there was no water leak at the Beach Road toilets and an enquiry by LD about street sweeping in Wells.
- d) Town Clerk's Report
The Clerk spoke about council policies regarding the death of a member of the Royal Family. It was agreed no specific Town Council policy was needed.
- e) Portfolio Holders/Committees
- PC (Planning & Dementia friendly Community) Pc reported on a meeting she had attended regarding ambulance response times.
- RH (Children's Playing field) RH thanked Peter Fisher for enquiring about a possible water leak at the toilets, RH will continue to monitor water levels on the playground.
- MC (Traffic and Parking/Harbour Liaison) The roundabout has been completed and is working.
- RA (Tourism) The Town Guide was being updated and would be out before Easter.
- LD (Cemetery) LD clarified that Christmas wreaths would be removed from the cemetery on or after 14th February



MINUTES CONTINUED

11) Financial Report & Accounts for Settlement Continued

Payment made during the month

British Telecom	Telephone Service	86.62
E-on Energy	Buttlands	76.72
Information Commissioner	Data Protection Annual Fee	35.00
Barclays Bank	Bank Charges	11.30
Greg Hewitt	Clerk's salary deposit	1000.00
Total Gas & Power	Street Lighting Electricity	229.56

Payments 3 February 2020

Contractor	Bollards	220.00
Clerk to the Council	Salary (net of deposit) & Expenses	222.14
Norfolk Pension Fund	Monthly Contribution	499.89
Westcotec Ltd	Street Lighting Maintenance	77.90
Wells Community Hospital	Office Rent	262.50
Starboard Systems Ltd	Accounts Software - Scribe	496.80
Oakfield Arboricultural Services Ltd	Tree Survey - Church & Cemetery	420.00
Community Action Norfolk	Subscriptions	20.00
P J & B Jones Ltd	Ground Maintenance	1465.80
Wells & Wighton Methodist Church	Room Hire	345.00
Ray Hewitt	Town Pump Replacement	1000.00
Staff	Litter Picking	270.93

Resolved – Accounts agreed, accepted and signed

12) To confirm Date of Next Meeting - Confirmed as Monday 2 March 2020.

Meeting ends 2110



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