



WELLS TOWN COUNCIL

WELLS COMMUNITY HOSPITAL, MILL RD,
WELLS-NEXT-THE-SEA, NR23 1RF

2015/13

MINUTES

Annual Meeting of the Town Council held on 11 May 2015 at 1915 at The Methodist Rooms

Those Present: Rodney Crafer (Chairman), Gary Anthony, Roger Arguile, Pauline Catton, , Lindsay Dew, Joe Ellison, Tony Ford, Mike Gates, Ray Hewitt, Campbell MacCallum & Guy Warren
Greg Hewitt (Clerk) & 4 members of the public

The chairman welcomed Guy Warren as a newly elected member of the Council

- 1) Declarations of acceptance of office to be signed – signed by all councillors present
- 2) Election of Chairman
Resolved – Allen Frary
- 3) Election of Vice chairman
Resolved – Rodney Crafer
- 4) Election of Chairman of Planning Committee
Resolved – Gary Anthony
- 5) Election of Vice Chairman of Planning Committee
Resolved – Mike Gates
- 6) Appointment of members of Planning Committee
Resolved - all Members
- 7) Appointment of any other Standing Committees
Resolved – Allotment Committee & Traffic Management Working Party remains unchanged
- 8) Appointment of Portfolio Holders for the coming year
Resolved
 - Roger Arguile – Tourism
 - Pauline Catton – Dementia Friendly Community
 - Lindsay Dew – Cemetery
 - Joe Ellison - Buttlands/ Staithe Street/Noticeboard
 - Tony Ford – Services (Street Lights, Ground Maintenance and Litter)
 - Mike Gates – Finance
 - Ray Hewitt – Children’s Playground & Recreation Field
 - Campbell MacCallum – Traffic Management
- 9) Confirmation of meetings to be held during the next twelve months
Resolved – agreed as per list
 - Monday 1 June 2015 – Town Council Meeting
 - Monday 6 July 2015 – Town Council Meeting
 - Monday 7 September 2015 – Town Council Meeting
 - Monday 5 October 2015 – Town Council Meeting
 - Monday 2 November 2015 – Town Council Meeting
 - Monday 7 December 2015 – Town Council Meeting
 - Monday 4 January 2016 – Town Council Meeting
 - Monday 1 February 2016 – Town Council Meeting
 - Monday 7 March 2016 – Town Council Meeting
 - Monday 4 April 2016 – Town Council Meeting
 - 7 pm Monday 25 April 2016 – Annual Town Meeting
 - Monday 9 May 2016 – Annual Meeting of the Town Council
- 10) Reconfirm adoption of General Powers of Competence – General Powers of Competence adopted



Greg Hewitt Town Clerk 01328 710564
clerk@wellstowncouncil.org.uk



E

Striving for
Excellence

MINUTES CONTINUED

11) Public Forum

A representative of the Craft Group expressed concerns about the proposed new internal design for the Maltings. The concern is that the new community space will be on the first floor making it difficult for the craft group and others to access, resulting in a potential a loss of passing trade for the craft group and making it impractical for other community groups to use. Questions were also asked about the impact of the proposed cafe on other businesses and whether the community space was large enough.

12) Apologies Allen Frary & Marie Strong

13) To receive Declarations of Interest MG item 16

14) To approve the Minutes of the meeting held on 13 April 2015 Agreed and Signed

15) To consider an unauthorised access that has been made from a property on Freeman Street onto the Playing Field.

RH explained that a doorway had been created in the wall at the rear of a property on Freeman Street giving access onto the playing field. There appears to have been no planning permission given and there was no right of access. The wall was also believed to be part of the flood defences. The Clerk advised that the Town Council's lease specifically stated the playing field should only be accessed from the existing gates and that the property was in the Conservation Area

Resolved – The Clerk to write to the District Council Planning Department

16) To discuss concerns voiced at the Annual Town Meeting about the proposed first floor location of the new community space in the Maltings.

A number of concerns were considered by councillors, included the size and suitability of the proposed community space for large events, accessibility, the suitability of the space being on the first floor and the impact of the proposed 36 seat cafe on existing businesses in the street.

Resolved – That Councillor Mike Gates, who is the Town Council's representative on the Maltings Trust Board, to speak to the board on the council's behalf.

17) To consider a suggestion made at the Annual Town Meeting to invite a speaker from the Environment Agency to discuss concerns about the Shoreline Management Plan and the state of local sea defences.

Resolved – To invite a speaker from the Environment Agency.

18) a) Safer Neighbourhood Team - No report was received

b) Norfolk County Council

A report is appended and available on the website.

c) North Norfolk District Council - No report was received

d) Town Clerk

A report is appended and available on the website.

e) Portfolio Holders/Committees

JE (Buttlands/ Staithe Street/Noticeboard) Well done to the Street Party Group, the VE Day event was excellent and the Buttlands was left in an immaculate condition afterwards.

LD (Cemetery) Concerns have been raised about the general state of the cemetery (Clerk to contact the relevant contractors).

PC (Dementia Friendly Community) The Dementia training sessions have had the best take up of anywhere else.



MINUTES CONTINUED

CM (Traffic Management) The signs on The Glebe outside the Captain's Table have now gone. The 20 mph limit on Burnt Street/Church Street is going ahead, could highways be asked to consider improved 20mph signs sporting a 'please slow down, caption. (Clerk to ask highways).

19) Accounts for Settlement

Payments during the month

British Telecom	Telephone Service	101.10
E-on Energy	Street Lights	474.22
NNDC	Rates - Cemetery	56.00
Madasafish	Broadband Service	14.99
Greg Hewitt	Clerk's Salary Deposit	1000.00

Payments II May 2015

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	258.49
Norfolk Pension Fund	monthly contribution	498.20
K & M Lighting Services	Street Lighting Maintenance 306.70	306.70
Wells Community Hospital	Rent (April)	250.00
Viking	Refuse Sacks & Office supplie	417.17
Veolia	Cemetery Waste Collection	27.16
Norse Eastern Limited	Grounds maintenance £1306.87	-----
	Grounds maintenance £310.57	1617.44
P J Canham	Pest Control Cemetery	66.00
Keith Leesmith	Annual Audit	100.00
NALC	LCR Subscription	17.00
Environment Agency	General Drainage Charge Allotments	20.28
Platten & Anthony DIY	Cable Ties	11.90
Wells Street Party	Grant	300.00
RNLI - Wells Station	Grant Wells RNLI Shannon Appeal	2500.00
Friend of the Beach Rd Playing Field	Fittings for Play Boat	306.91
Robert Acton Product Developments	Litter Picking Equipment	75.60
Mick Chestney	Litter Picking	540.00
Terry Corbishley	Litter Picking	191.80

Resolved – Accounts agreed, accepted and signed

20) To confirm Date of Next Meeting - Confirmed as Monday 1 June 2015

