

WELLS TOWN COUNCIL

THE SACKHOUSE, JICKLINGS YARD, WELLS-NEXT-THE-SEA NR23 1AU

MINUTES

2007/16

Annual Town Council Meeting held on 14 May 2007 at 1900 at The Methodist Rooms

Those Present: Andy Gates (Chairman), Rodney Crafer, Lindsay Dew, Allen Frary, Mark Frary, Mike Gates, Ray

Hewitt, Campbell MacCallum, James Platten, Joyce Trett, and Maggie Ward,

Keith Leesmith (Clerk), Shean Newman (Town Warden), PC Lee Anderton, plus I member of the press and I5 members of the public.

I) Election of Chairman

Resolved Allen Frary. AF signed a declaration of acceptance and took the Chair.

2) Election of Vice-Chairman

Resolved Rodney Crafer.

3) Election of Chairman of Planning Committee

Resolved Mike Gates.

4) Election of Vice-Chairman of Planning Committee

Resolved Ray Hewitt.

5) Appointment of Members of Planning Committee

Agreed to continue with the previous practice – that all Councillors be members of the Planning Committee, except those that were also district Councillors.

6) Appointment of any other Standing Committees

It was not thought necessary to appoint any other standing committees at present.

7) Appointment of Portfolio Holders for the coming year

The following were agreed:

Lindsay Dew Cemeteries

Andy Gates Children's Playgrounds

Mike Gates Quality Status and Internal Financial Control

Campbell MacCallum Traffic & Parking Issues
James Platten Partnership Working
Joyce Trett Housing and Tourism

Maggie Ward Allotments

8) Confirmation of meetings to be held during the next twelve months

Agreed as follows:

4 June 2 July No meeting in August

3 September I October 5 November 3 December 7 January 4 February

3 March 7 April 12 May (one week late due to B/H)

Also Annual Town Meeting – 28 April 2008

9) To discuss the timing of meetings and planning committee meetings

It was agreed that in future we would have planning committee meetings at 7.00pm, with the main meeting following immediately after the close of the planning meeting.

(Normal Monthly Meeting follows)

>>>>>>>>>

Keith Leesmith Town Clerk 01328 710564 clerk@wellstowncouncil.org.uk

10) Public Forum

There are blocked drains on the east side of Standard Road near Northfield Lodge and Chestnuts. Rubbish under the East End railway-cutting bridge is building up again. The lights on Tug Boat Yard are still in need of repair. Joe Ellison (the former portfolio holder) offered his assistance to CM with regard to car parking and traffic matters. Concern was expressed with regard to the plans for the Crown Hotel, which would be discussed under the planning section. Of particular unease was the plan to close off Crown Lane. A plea was made to keep Tug Boat Yard as it is — without any encroachment from the proposed fishermen's facility. Did the mechanical roadsweeper still visit? Burnt Street seemed to have particular problems with leaves. JT would take up this and other NNDC problems. Temporary flashing speed limit signs were in use around the County. Could be get them in Wells? - Perhaps in Burnt Street and Freeman Street.

The public forum closed at 1930

II) Apologies

Gary Anthony – pre-booked holiday.

<u>Declarations</u>

RH – personal interest in Planning for the Crown – as member (with applicant) of Business Forum

CM – personal interest in item 21 as Father of WAP Coordinator

JT – personal interest in item 21 as has sometimes attended WAP meetings.

Minutes of the meeting held on 2 April 2007

Approved and signed with one minor amendment.

Reports

- a) County Councillor not present
- b) District Council
- i) JT said that the makeup of the District Council was similar to that before the election. A new Chairman would take up office on Wednesday.

Jonathan Savory arrived at this point

- ii) JS thanked those who had voted for him and congratulated those present who had been elected in the Town Council election.
- c) Safer Neighbourhood Team

There had been 75 calls to the team during April and the following crimes were recorded: Burglary, other than dwellings – 3: Burglary, dwellings – 1: Theft – 6: Assaults – 3: Criminal Damage – 3 (Total 16). LA said that the radar gun was now available again and he would be doing speed checks. It would be helpful if people could note particular times of problems, and the roads that they occur in. He hoped people had noticed a difference in parking problems now that his team and the traffic warden were visiting regularly. He would visit the Primary School in the afternoon, as there were problems there that he may be able to solve with a "quiet word".

d) Town Warden

There had been more vandalism in the toilets, which had been promptly repaired the next day. He wondered whether a white Volkswagen Polo in Market Lane had been abandoned. LA would investigate. Windows at the back of the Congregational Church had been broken, and were now boarded up. The wall outside Leftleys was crumbling although they were aware of this. There was persistent speeding in Mill Road and Freeman Street. He had some offending car numbers but LA said they needed to be caught "in the act".

e) Town Clerk

Wells had been shortlised in the Pride in Norfolk Awards. Judges would be visiting in June.

The Councillor Training would go ahead on 18 June at the Maltings. KL asked any Councillors who could not attend to advise him.

A letter of complaint had been sent to the editor of the Fakenham & Wells Times following their misreporting of the planning meeting for the Fishermen's Facility.

With regard to the Bus Shelter, the legal department at Norfolk County Council were now assisting us. Unless the shelter was built by 21 May, or the deposit returned, legal action would commence.

There were also legal problems with the placing of the bollards to the Freeman Street entrance to the Playing Field. The owners of the neighbouring properties both claimed the right to park cars there. Rex Hiskey was dealing with this for the Council and Holkham Estate.

The new development of Market Lane will be called Manor Farm Drive

With regard to the Norwich Unitary Bid there were meetings for and against on 23 and 31 May

An explanatory letter had been received with regard to new arrangements at recycling sites.

Wells Carnival had published their preliminary timetable.

We have received a copy of a letter sent by the Corner House to the Chief Planning Officer, complaining about the new building next door to them.

An e-mail offering the Town a "Continental Market" has been passed to Chritmas Tide

The NCC Minerals & Waste Development Framework Consultation has been received. (Members thought that we should ignore this)

A new metal cabinet has been ordered to replace the "Buttlands Power Box"

Our electricity prices at the Buttlands and Sackhouse have been reduced by 30% in exchange for staying with *Powergen* for twelve months.

A letter has been received from a neighbour complaining that *Arch House* has already broken the terms of their recently gained licence. This has been passed to licensing section at NNDC.

A letter received seems to suggest that the Town Sign needs repainting. JT will liase with The Carnival Committee – who supplied the sign originally.

RH will draw up a specification for repainting the gatehouse at the cemetery, after which tenders will be invited from local decorators.

Terry Corbishley will sweep and litter pick the Cemetery gatehouse every fortnight.

KL has had a site meeting with Guy Stratton, and they think that it would be better to try to obtain a new drop bolt for the Cemetery gates, as an alternative to getting the lock repaired.

The Lions Club has been offered the football field for a carboot sale on 17 June but KL has not received a reply from them. JP will make enquires.

The LAMIS mapping system is available to any new Councillor who would like a copy.

An invitation has been received to a service of thanksgiving to celebrate 100 years of Scouting at Lynn.

Following another successful Parish Fair, the Maltings has been booked for 19 April next year.

The Safer Neighbourhood Team now has a *Blackberry* with the number 01362 652289. This number will connect with a member of the Team on duty in the Wells area.

15) Planning & Licensing Matters

- a) Minutes of the Planning Committee Meeting of 30 April were approved and signed
- b) Proposal to erect a Front Extension at Coredale, 70 Mill Road resolved no comment
- c) Proposal for extensive alterations/additions at The Crown Hotel resolved to hold a site meeting at 1700 on Monday 21 May.
- d) Determinations: Permission granted for Erection of Conservatory at Boxwood, Northfield Lane, and alterations to original plans at plot 9 and 11, Manor Farm, Burnt Street
- e) There will be a site inspection by NNDC on the site of the proposed Fisherman's Facility on 23 May. MG will attend to give the Council's views.
- f) Application for a licence to sell alcohol at St Nicholas Church resolved no comment.

16) To discuss proposed changes to parking restrictions in the Town

AF said that he thought that the proposals needed more thought than there was time for at present. If Members wished to make alterations or additions to the plan they should advise KL who would recirculate them for discussion at the next meeting.

Lee Anderton left at this point

To discuss arrangements for operating the temporary carpark on the recreation ground in the summer

The planning application would come before NNDC planning committee on 24 May. As no Councillors were able to attend, KL said that he would try to do so. It was agreed that if the plan was passed we approach the Football Club to operate the car park for 20% of the takings.

18) To discuss a request from Circus Ginett to use the recreation field in June

Resolved that we allow the Circus to use the field between 18^{th} and 24^{th} June. Performances to take place between 20^{th} and 24^{th} . The Circus would only use a small part of the field, so this would not affect the carboot sale on the 24^{th} .

- 19) To discuss consultation on draft dog order
 - Resolved that we support NNDC's intention to make an order enforcing dog owners to clean up after the animals, anywhere in the district.
- These plans had already been discussed (pre-election) and NCC were now asking for confirmation before putting them on the "to do" list. Members welcomed the proposed zebra crossing (On Standard Road, midway between Northfield Lane and Station Road junctions) but questioned the need for a mini roundabout. JT suggested that money saved by not including the roundabout could be used to fund a second zebra crossing outside the Primary School. KL would put this to NCC.
- 21) To discuss request from Wells Area Partnership to make a presentation to the next meeting Resolved that we invite Fiona MacCallum to do this.
- 22) <u>To discuss appeals for donations from Poetry-next-the-Sea and Norfolk Autistic Society</u> Resolved that we donate £100 to Poetry-next-the-Sea and nothing to Norfolk Autistic Society.
- To discuss arrangements for signing cheques
 Following the election we now had only one cheque signatory. LD and AF agreed to become signatories.
- 24) Financial Report and Accounts for Settlement

A financial report was circulated. The following were agreed for payment:

(The following cheques signed at the planning meeting on 30 April)

(
Platten & Anthony	Chain for benches	17.55
M L Walsingham & Son	various sundries	5.25
Keith Leesmith	Clerk's salary & expenses	1106.41
Norfolk Pension Fund	Monthly contribution	340.88
E-on Energy	street lighting	461.67
Steve's Landscape Gardening Services	Monthly account	1033.75
Willowdale Pest Management	Mole gassing at Cemetery	223.25
MHB Services: Replacement at Beach Road 244.52,at Theatre Rd 217.38,Monthly 285.97 747.87		
Tony Ford	Removal of Polka Hedge	300.00
Viscount Coke Fund	Beach Road Playing Field rent	50.00
Viking Direct	Stationery	65.93
Terry Corbishley	Litter Picking	210.00
Michael Chestney	Litter Picking	70.00
Jimmy Tottle	Bollards	200.00
(The following cheques awaiting signature)		
North Norfolk District Council	Emptying dog bins	430.76
Powergen	Sackhouse electricity	197.42
CityCare	Cemetery refuse	36.31
Shean Newman	Town Warden	158.44

25) <u>To confirm date of next meeting</u> Confirmed as Monday 4 June 2007

The meeting closed at 2115