



## MINUTES

### Town Council Meeting held on 7 November 2016 at 1912 at The Methodist Room

Those Present: Allen Frary (Chairman), Gary Anthony, Roger Arguile, Pauline Catton, Rodney Crafer, Lindsay Dew, Joe Ellison, Tony Ford, Mike Gates, Ray Hewitt, Campbell MacCallum & Guy Warren

Greg Hewitt (Clerk), Marie Strong, Press (The Quay) & 5 members of the Public.

1) Public Forum

Peter Terrington again asked if the council had decided to use the parish partnership scheme to make improvements to the junction of Shop Lane and Bolts Close (*Marie Strong said the Highways Authority had a duty to maintain the road but not improve it. It would be a good idea to make improvements but it would have to be under the parish partnership scheme.*)

Joe Ellison asked what help was available for Shirley Newman who is sleeping rough in Wells. (*Marie Strong said the lady had been offered help but there was not much that could be done if the help was not accepted.*)

2) Apologies

Vincent Fitzpatrick

3) To receive Declarations of Interest

None

4) To approve the Minutes of the meeting held on 3 October 2016 Agreed and Signed

5) To discuss a solution to improve the old cemetery off Polka Road and consider a proposal to recruit volunteer help to cut back some of the overgrown hedges and shrubs.

RH & GW explained there were concerns about how overgrown the cemetery was getting and wanted the council's permission to make improvements using volunteer help.

Resolved – RH & GW given permission to complete the work over a period of time.

6) To consider a recommendation by the Clerk to register all the land owned by the Town Council with the Land Registry.

Resolved – To go ahead with registration.

7) To consider the 2017/2018 Budget/Precept proposals prepared by the Clerk, including earmarked funding for:

- The future upgrade of the town street lighting to LED
- Future improvements to the Town Cemetery and Old Cemetery adjacent Polka Road
- A Parish Partnership joint funded scheme to provide dropped kerbs in Gales road and a SAM 2 speed activated sign for use at various locations in the town.



## MINUTES CONTINUED

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## 7) cont'd

It was discussed that the council had lost the income from the Beach Road Car Park and that the precept had not been increased for the last 10 years, more and more services were being cut, some of which the Town Council was having to take on and significant funds were needed to maintain assets owned by the Town Council such as street lighting.

Resolved – To set the precept at £73,360 (Projection A)

8) To review the current fees for burial and consider any necessary increase.

The Clerk explained that the burial fees at Wells were the cheapest in the area and that the fees should be reviewed regularly.

Resolved - To increase the Cemetery fees to the level suggested by the Clerk in two stages over a two year period. To review cemetery and allotment fees annually.

9) To agree the use of funds during the current financial year to cut back the trees that have overgrown the gateway building at the entrance to the Town Cemetery.

Resolved: To complete the work during the current financial year.

10) Reportsa) Safer Neighbourhood Team

No report was received

b) Norfolk County Council, Councillor Dr Marie Strong

Marie spoke about Devolution. Marie had presented Maggie Wards petition requesting a roundabout at the junction of B1105 and A148 to the responsible officers at NCC; the project was on the long list for consideration. Marie believed it might be beneficial to have a preliminary survey done and Marie is investigating the cost. The survey could be completed with multi partnership funding.

c) North Norfolk District Council

Vincent Fitzpatrick sent a report; a copy is attached and available on the website.

d) Town Clerk

A report is appended and is available on the website. As a result of the report the Clerk was asked to include the possible removal of telephone kiosks and the Outlaw Triathlon on the agenda for the next meeting. In addition, it was agreed Roger Arguile would lay the Armistice Service wreath, a letter was circulated from Stephen Bournes owner of the Globe Inn, two street light had been condemned as obsolete and was the council happy for them to be replaced with LED lights at a quotation cost £210 each (permission given), a request had been received from Churches Together in Wells to have an Urban Sleep-out Challenge on the Buttlands to raise funds for a homeless project on 10<sup>th</sup> December (permission was given).



## MINUTES CONTINUED

### e) Portfolio Holders/Committees

JE (Buttlands/Notice Board/Staithe Street) Congratulated RH for leaving the Buttlands so very tidy after the bonfire.

CM (traffic & Parking) The recent Police initiative regarding parking had been ineffectual.

PC (Dementia Awareness) The dementia awareness group are running two dementia training sessions.

RA (Tourism & Town & Parish Forum) Spoke about letters received from NCC and NNDC concerning the second homes council tax.

### II) Financial Report & Accounts for Settlement

#### **Payments during the month**

Ofcom	Radio Licence - Emergency wardens	75.00
Anglian Water	West End Allotments	95.80
Anglian Water	Cemetery	15.82
British Telecom	Telephone Service	97.31
E-on Energy	Street Lighting electricity	536.70
NNDC	Cemetery Rates	51.00
Greg Hewitt	Clerk's Salary Deposit	1000.00
Madasafish	Email service	1.69
B & S Chains (Midlands) Ltd	Swing seats - playing Field	122.35

#### **Payments 7 November 2016**

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	219.95
Norfolk Pension Fund	monthly contribution	468.52
TT Jones Electrical Ltd	Lighting - Electrical Inspection £838.18	-----
	Lighting - Maintenance Sept £235.91	1074.09
Norse Eastern Ltd	Ground Maintenance £1168.73	-----
	Ground Maintenance £310.57	1479.30
Veolia Environmental Services	Rubbish collection - plus annual charge	306.30
Wells Community Hospital	Office Rent October	250.00
J A Cooke	Pest Control Allotments - Sept - Oct	120.00
Royal British Legion	Poppy Wreath	18.00
Avena Environmental Limited	Confidential Waste	75.00
Holkham Estates	Children' Playing Field £50.00	-----
	Westfield Playing Field £25.00	75.00
Came & Company	Insurance Premium - Emergency Wardens	33.21
The Play Inspection Company Ltd	Playground Inspection - Oct	90.00
M Strong	Emergency Wardens - Hitch Lock	10.00
Machine Mart Ltd	Emergency Wardens - Worklight	87.58
Eddy Cast	Litter Picking	254.10
M Strong	Emergency Wardens - Keys	12.85

Resolved – Accounts agreed, accepted and signed

12) To confirm Date of Next Meeting - Confirmed as Monday 5 December 2016.

Meeting ends 2047



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Striving for  
Excellence