



## WELLS TOWN COUNCIL

WELLS COMMUNITY HOSPITAL, MILL RD,  
WELLS-NEXT-THE-SEA, NR23 1RF

2016/06

# MINUTES

### Town Council Meeting held on 7 March 2016 at 1936 at The Methodist Room

Those Present: Allen Frary (Chairman), Roger Arguile, Pauline Catton, Rodney Crafer, Lindsay Dew, Mike Gates, Ray Hewitt, & Guy Warren

Greg Hewitt (Clerk), Press (The Quay) & 7 members of the Public.

- 1) Public Forum  
Pauline Catton asked about the section of pavement on the quay that still needs installing following the closure of the entrance in the flood wall; she also asked if the Highways Rangers could clear away the dirt that has accumulated there.
- 2) Apologies Gary Anthony, Joe Ellison, Tony Ford, Campbell MacCallum, Marie Strong & Vincent Fitzpatrick
- 3) To receive Declarations of Interest          None
- 4) To approve the Minutes of the meeting held on 1 February 2016.          Agreed and Signed
- 5) To consider the problem of Rats within the town (TF).  
Due to Councillor Ford's absence this item was deferred to another date.
- 6) To consider a request from NNDC, as part of their preparation of the new Local Plan for North Norfolk, for the Town Council to suggest or put forward recommended sites for future development.  
It was agreed that any recommendations or suggestions can be considered at the local plan workshop the district council is organising for the Town Council.
- 7) On behalf of the Norfolk Coast AONB, to select the Town Council's five preferred candidates from the list of those that have volunteered from the Norfolk Coast area to be Community Representatives for the AONB  
Resolved – Five candidates were selected.



Greg Hewitt          Town Clerk          01328 710564  
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# E

Striving for  
Excellence

## MINUTES CONTINUED

- 8) To consider a request from the Wells Action for Fairtrade to renew the council's support by  
 a. Pass a resolution making a formal commitment to serve Fairtrade products whenever possible and stating their support for Fairtrade.  
 b. Nominating at least one council representative to join the Fairtrade Town steering group to ensure there is good ongoing communication between the campaign and the local authority.  
Resolved – To support fairtrade and appoint Pauline Catton and Guy Warren to the steering group.
- 9) To approve the adoption of the following policy documents, a) Co-option Policy, b) Complaints Procedure.  
Resolved – To adopt both policies
- 10) Reports  
 a) Safer Neighbourhood Team  
 No report was received
- b) Norfolk County Council  
 County Councillor Dr Marie Strong sent a report which is appended and is available on the website.
- c) North Norfolk District Council  
 A report was received; it is appended and is available on the website.
- d) Town Clerk  
 A report is appended and is available on the website. As a result of the report it was resolved to accept a quotation from Command Pest Control for the cemetery. In addition the clerk discussed the renewal of the street lighting electrical supply contract, the waste disposal requirements for the children's playground and a request for a single grave memorial between two family graves at the cemetery. It was resolved to renew the electrical supply contract for one year only and to give permission for the single memorial to be erected.
- e) Portfolio Holders/Committees  
 RH (Playing Field) RH expressed his disappointment that the new gate on Beach Road by the playing field was still locked making access to the skate park difficult.
- PC (Dementia Friendly Town & Coastal Communities Team) The dementia friendly town status now features on the Town Council website and the Town Guides. A number of people want to operate a campsite in the Town and there is to be a feasibility study for the industrial units in Maryland to be either a fish processing unit or small business units.
- RA (Tourism) The town guides should be printed by 18<sup>th</sup> March at a cost of £2700. Holkham Estate has agreed to donate £250 and Belton Duffey £100. 25000 guides will be printed.



## MINUTES CONTINUED

### 11) Financial Report & Accounts for Settlement

#### **Payments during the month**

E-on Energy	Street Lighting Electricity	564.92
Anglian Water	East End Allotments	77.67
E-on Energy	Buttlands	150.85
Greg Hewitt	Clerk's salary deposit	1000.00
Madasafish	Email Service	1.69

#### **Payments 7 March 2016**

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	289.98
Norfolk Pension Fund	Monthly contribution	498.20
TT Jones Electrical Ltd	Street Lighting Maintenance (Jan/Feb)	648.91
TT Jones Electrical Ltd	Supply and Install 7 LED Lights	2859.53
Norse Eastern Limited	Buttland - Clear/Turf Bonfire £2018.40	-----
	Buttlands - Feed/Fertilise £375.00	2393.40
Veolia	Bins - Cemetery	27.97
Wells Community Hospital	Rent	250.00
Viking	Stationery & Printer	385.01
S Cooke	Rodenticide	108.00
Wells Methodist Church	Room Hire	196.00
Cadamy's Ltd	Display Screen/TV Methodist Hall	550.00
Poetry next the Sea	Grant	225.00
Wells Town Tennis Club	Grant	225.00
Wells United Charities	Grant	225.00
Wells-Oxford Twinning	Grant	225.00
Mr A Beale	Odd jobs including bollards on Buttlands	110.00
Norfolk RCC	Subscriptions	20.00
Mr E Cast	Litter Picking	254.10

Resolved – Accounts agreed, accepted and signed

12) To confirm Date of Next Meeting - Confirmed as Monday 4 April 2016.

13) To consider a resolution under the Public Bodies (Admission to Meetings Act) 1960, as amended by Section 100 of the Local Government Act 1972 to exclude members of the public and press during consideration of an item of a confidential nature.

Resolved – Motion Carried.

14) To discuss an employment issue.

Resolved – The Clerk's weekly hours were reduced to twenty-six. The chairman, on behalf of the council, signed an amended contract of employment for the Clerk.

Meeting ends 2055

