



## MINUTES

### Town Council Meeting held on 4 December 2017 at 1920 at The Methodist Room

Those Present: Allen Frary (Chairman), Roger Arguile, Pauline Catton, Rodney Crafer, Lindsay Dew, Joe Ellison, Mike Gates, Ray Hewitt, & Guy Warren

Greg Hewitt (Clerk), Marie Strong, Simon Hester, Press (The Quay) & 3 Members of the Public.

10) c) North Norfolk District Council

District Councillor Simon Hester delivered a report to the council which is available on the website. District Councillor Vincent Fitzpatrick was not in attendance but did send a report which is available on the website.

1) Public Forum                      None

2) Apologies    Gary Anthony, Tony Ford & Campbell MacCallum

3) To receive Declarations of Interest                      None

4) To approve the Minutes of the meeting held on 6 November 2017.                      Agreed and Signed

5) To consider a feasibility study report regarding the suitability of a mini roundabout at the junction of Beach Road and The Quay, and if appropriate, agree to part fund the roundabout in partnership with Norfolk County Council by way of the Parish Partnership Scheme.  
Resolved – to part fund the roundabout by way of the Parish Partnership Scheme.

6) To consider a donation of money that has been given to Wells Town Council to be used exclusively in support of the Arts in Wells..  
The editor of the Quay magazine was asked to advertise that a fund was now available for the support of the Arts in Wells. Applications can be made through the normal Town Council grants process.

7) To receive a report from Councillor Roger Arguile regarding the progress of the Beach Road Toilets & Memorial Site Consultation Working Group.  
Councillor Arguile delivered a report which is available on the website.



## MINUTES CONTINUED

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- 8) To consider the need for an additional dog waste bin or advisory dog fouling signage on The Buttlands.

After discussion it was agreed that District Councillor Simon Hester would enquire of NNDC if dog waste could be placed in the general waste bins and signs advising of this could be fixed to the NNDC bins.

- 9) To discuss concerns regarding the way the District Councillors for Wells are supporting or considering the Town Council's views or addressing the Town Council's concerns.

A number of concerns were discussed, these included maintenance issues with the public toilets, the dangerous wall on the Stearmans Yard car park, the lack of support with planning objections and poor feedback when issues are raised. Councillor Hester said he would take on board the councillor's concerns and do his best to help. He also agreed to investigate the problem with surface water drainage outside the Beach Road toilets. Councillors also discussed the lack of consideration given to the objections of the Town Council during the planning process.

Resolved – to invite a senior representative from NNDC to attend a Town Council meeting to discuss the planning concerns.

- 10) Reports

a) Safer Neighbourhood Team

There was no police attendance or report.

b) Norfolk County Council, Councillor Dr Marie Strong

Marie discussed the recent release of the Coastal Communities Destination Plan, the NCC budget consultation, changes to the library management structure, the reduction in bus subsidies and a campaign to prevent suicide. Marie also confirmed that permission had now been given to complete the junction work at Golden Gates.

d) Town Clerk's Report

The Clerk advised the council about the impact of the General Data Protection Regulations which come into force in May 2018. It is important that members understand the new regulations and there will be a requirement to appoint a Data Protection Officer (DPO). The DPO will be responsible for the control of any data held by the council.

The Clerk circulated to the councillors a letter concerning an access issue at the Polka Cemetery from property adjoining the southern boundary. The Clerk advised that the issue of access was a matter for the Parish Church Council and the Diocese who are the land owners and trustees.

e) Portfolio Holders/Committees

JE (Buttlands/Noticeboard/Staithe Street) Staithe Street is looking good.

LD (Cemetery) Nothing to report.



## MINUTES CONTINUED

### Portfolio Holders/Committees contd...

PC (Dementia Friendly Community, Fairtrade & Coastal Communities) The Coastal Communities Destination Plan has been presented at a recent meeting; pending some alterations, it will be presented to the Town Council at a date in the future.

RA (Tourism / Town & Parish Forum) RA presented a report from the North Norfolk Town and Parish Forum, a copy is available on the website.

### II) Financial Report & Accounts for Settlement

#### **Payments during the month**

Anglian Water	West End Allotments	75.43
E-on Energy	Buttlands	38.38
Greg Hewitt	Clerk's Salary Deposit	1000.00
Madasafish	Email service	1.69

#### **Payments 4 December 2017**

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	234.61
Norfolk Pension Fund	Monthly Contribution	482.04
Norse Eastern Ltd	Ground Maintenance    £1391.42	-----
	Ground Maintenance    £310.60	1702.02
Wells Community Hospital	Office Rent - November	250.00
Society of Local Council Clerks	Annual Subscription	185.00
Command Pest Control Ltd	Pest Control Cemetery - moles    £84.00	-----
	Pest Control Cemetery - rabbits   £604.80	688.80
The Play Inspection Company Ltd	Playground Inspection	94.50
Westcotec Ltd	SAM 2 Speed Sign - post and bracket	166.80
Viking	Office Supplies	236.14
Mr S Marshall - Auto Graphics	Signs for Allotment/Bollards/Buttlands	66.00
J A Cooke	Pest Control Allotments - Oct/Nov/Dec	180.00
Killgerm Chemical Ltd	Rodenticide	112.08
Hayes & Storr	Legal Fees - Land Registry	440.00
NNDC	Entertainment License Variation	89.00
Mr E Cast	Litter Picking	261.80
Veolia Environmental Services	Waste Collection - Nov	84.47

Resolved – Accounts agreed, accepted and signed

### 12) To confirm Date of Next Meeting - Confirmed as Monday 8 January 2018.

Meeting ends 2140

