



## MINUTES

### Town Council Meeting held on 13 April 2015 at 1956 at The Methodist Room

Those Present: Rodney Crafer (Chairman), Gary Anthony, Roger Arguile, Pauline Catton, Lindsay Dew, Joe Ellison, Tony Ford, Mike Gates & Ray Hewitt,

Greg Hewitt (Clerk), Marie Strong, and 6 members of the Public.

A minutes silence was held in memory of Myrtle French

8) Reports

a) Safer Neighbourhood Team

PCSO Sarah Kirby informed councillors that since the last meeting there had been a hate crime, 2 theft from vehicles, a beach hut broken into, a dog dangerously out of control, harassment, a burglary, a common assault, a theft and 2 offences of criminal damage. Councillors reported to Sarah suspicious activity at the skate park and disorder on Polka Road and the old cemetery.

1) Public Forum

Christine Adams enquired if a visiting group of vintage car enthusiasts could park on the coach park during the morning of Friday 19 June 2015. (*It wasn't possible to use the coach park but it was agreed the recreation field would be made available*).

John Ford expressed concerns that the proposed Freeman Street car park was not the best solution for the Town and asked if the councillor shared his concerns and what representation if any could be made.

2) Apologies Allen Frary, Campbell MacCallum, David Pentney-Smith, Peter Terrington & Jonathan Savory

3) To receive Declarations of Interest None

4) To approve the Minutes of the meeting held on 2 March 2015 Agreed and Signed

Allen Frary arrives following a lifeboat emergency

5) To discuss a new footway lighting maintenance contract.

Three individual quotes were considered.

Resolved – T.T Jones were selected to be the new contractor from 1 June 2015



## MINUTES CONTINUED

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- 6) To consider a request from the Wells Street Party group for a grant to help organise a Wells Street Party on the Buttlands to commemorate the 70th anniversary of VE Day.  
Resolved – £300 granted.
- 7) To approve payment of a previously agreed grant to the RNLI Wells Shannon Project.  
Resolved – Payment of previously agreed grant of £2500 approved.
- 8) b) Norfolk County Council  
County Councillor Dr Marie Strong advised work on the sewage connection for the Hopkins Homes site has resumed following the Easter holidays; the footpath would hopefully be installed at the same time. Negotiations were still ongoing with regard the completion of the required mitigation work and 20mph speed limit; if necessary a bond would be secured from Hopkins Homes to ensure completion. Following a site visit on Northfield Lane the resurfacing has been postponed as a more expensive hot rolled asphalt surface is required; the pot holes will be filled pending re-surfacing. The park and ride contract for Norwich has been renewed saving half a million pounds and the park and ride toilets will be re-opening. Marie has met with representatives from BT and Royal Mail and it is hoped an agreement can be reached to allow Royal Mail vans to park in the exchange yard.
- c) North Norfolk District Council  
District Councillors Peter Terrington and Jonathon Savory submitted reports which are appended and available on the website.
- d) Town Clerk  
A report is appended and available on the website.
- e) Portfolio Holders/Committees  
JE (Buttlands/ Staithe Street/Noticeboard) Shop owners in Staithe Street have reported blocked drains.  
TF (Services) The litter team did an excellent job over the Easter Break  
RH (Playing Field) The playing field stood up well to use by many people over the Easter Break. Following correspondence with Holkham it has now been decided not to route the access path from the new Freeman Street car park along the top of the bank on the Playing Field.  
PC (Dementia Friendly Community) Dementia Friendly Town launch at the Maltings, 7 pm on Thursday 23<sup>rd</sup> April.  
RA (Tourism) 25000 copies for the Town Guide have been printed and delivered. RA is still on the oversight committee for Visit North Norfolk, there will be a committee meeting in Wells on 18 June.



## MINUTES CONTINUED

9) Accounts for Settlement**Payments during the month**

E-on Energy	Street Lighting Electricity	428.33
Brightview Internet	Broadband Service	14.99
Greg Hewitt	Clerk's salary deposit	1000.00
UK Power Network	Disconnection/Reconnection S/Light	764.40
Greg Hewitt	Payment for new computer equipment	657.00

**Payments 13 April 2015**

Jimmy Tottle	bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	227.76
Norfolk Pension Fund	monthly contribution	464.77
K & M Lighting Services	Street Lighting Maintenance	306.70
Veolia	Bins - Cemetery	27.16
Wells Community Hospital	Rent	250.00
HM Revenue & Customs	PAYE 4th quarter	1738.62
Media 8	Wells Town Guide	2689.00
Norse Eastern Limited	Buttlands profiling/edging £9480	-----
	Buttlands ground work £360	9840.00
Norfolk Central Printers	Car parking tickets	452.40
P J Canham	Pest Control Cemetery £66	-----
	Rabbit control Polka Rd Cem £200	266.00
Steward Safety Supplies Ltd	Fairtrade Signage	243.43
Norfolk Assoc of local Councils	Subscriptions	321.04
Norfolk RCC	Subscriptions	20.00
M Strong	Misc items for flood wardens	21.63
Machine Mart Ltd	Mics equipment flood wardens	71.96
M. L. Walsingham & Son Ltd	Clips for Flood Wardens	13.41
Mr E Cast	Bench repair	31.10
Direct Telecom Services Ltd	Radio Equipment for Flood Wardens	126.00
Terry Corbishley	Litter Picking	201.70

Resolved – Accounts agreed, accepted and signed

10) To confirm Date of Next Meeting - Confirmed as Monday 11 May 2015

11) To consider a resolution under the Public Bodies (Admission to Meetings Act) 1960, as amended by Section 100 of the Local Government Act 1972 to exclude members of the public and press during consideration of an item of a confidential nature.

Resolved - to exclude members of the public and press.

12) To discuss an employment issue.

Resolved – to approve the Clerk's annual increment as per his contract of employment.

AF thanks all the councillors for their help during the last year

Meeting ends 2115

