



## MINUTES

### Town Council Meeting held on 4 January 2016 at 1907 at The Methodist Room

Those Present: Allen Frary (Chairman), Gary Anthony, Roger Arguile, Rodney Crafer, Lindsay Dew, Joe Ellison, Tony Ford, Ray Hewitt, Campbell MacCallum & Guy Warren  
Greg Hewitt (Clerk), Marie Strong, Press (The Quay) & 5 members of the Public.

1) Public Forum

Patrick Weston on behalf of the Carnival Committee stated that with reference to item 6 the Carnival Committee were happy to work with the council and residents to ensure the Buttlands continues to be used without problem.

Allen Frary thanked Sara Phillips of 'The Quay' Magazine for her monthly reports and for taking the trouble to attend council meetings.

2) Apologies

Pauline Catton, Mike Gates & Vincent Fitzpatrick

3) To receive Declarations of Interest

None

4) To approve the Minutes of the meeting held on 7 December 2015

Agreed and Signed

8) b) Norfolk County Council

County Councillor Dr Marie Strong provided a report which is appended and is available on the website. In addition Marie advised that the County Council budget consultation period closes on 14 January 2016. *RH asked if the potholes previously reported had been fixed; Marie said she would check.*

5) To consider whether or not to opt out of the sector led body audit procurement process in compliance of The Local Audit and Accountability Act 2014.

Resolved – Not to opt out.

6) To consider the need for new policies and guidelines for the future use of the Buttlands by event organisers (JE).

JE explained that some complaints had been received and there were concerns about overuse and some elements of recent events.

Resolved – To form a working party to review policies for the Buttlands. The following councillors agreed to be on the working party, JE, GA, RH, RC, GW & TF.

7) To consider a request from the Maltings Trust for an event on the Buttlands, including a circus big top and circus workshops, the 19th & 20th June 2016

Consideration was given but similar requests for a big top have always been refused. It was suggested that the recreation field was a more suitable venue.

Resolved – The request was declined.



## MINUTES CONTINUED

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8) Reportsa) Safer Neighbourhood Team

A report was received, it is appended and is available on the website.

c) North Norfolk District Council

A report was received, it is appended and is available on the website. (*The council was concerned about the proposed amendment for Sunnyside, The Buttlands, and asked the Clerk to contact Councillor Fitzpatrick asking that the plan be brought before the development committee.*)

d) Town Clerk

A report is appended and is available on the website. In addition the council have been asked to provide a representative to sit on the Sheringham Shoal Community Fund panel; it was resolved that Lindsay Dew would represent the council.

e) Portfolio Holders/Committees

LD (Cemetery) Moles continue to be a problem.

RH (Playing Field) The playing field is waterlogged and land drains are needed, would it be possible for the Clerk to inquire about grants (it was agreed the Clerk should make enquiries).

CM (Traffic and Parking) Still waiting to hear from Holkham about the proposed signage for the new Freeman Street car park. The closure of the car park around the Captains Table has led to some uncertainty about parking in the vicinity and the availability of season permits on Stearmans Yard.

9) Accounts for Settlement**Payments during the month**

Anglian Water	Cemetery	17.13
E-on	Street Lighting	546.71
Anglian Water	East End Allotments	121.87
Greg Hewitt	Clerk's Salary Deposit	1000.00

**Payments 5 January 2015**

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	270.98
Norfolk Pension Fund	monthly contribution	498.20
TT Jones Electrical Ltd	Street Lighting Maintenance	639.05
Veolia Environmental Services	Cemetery rubbish collection	27.16
P J Canham	Pest Control Cemetery - Nov	74.00
Wells Community Hospital	Office Rent December	250.00
HM Custom and Revenue	PAYE 3rd Quarter	1745.64
Mr E Cast	Litter Picking	246.40

Resolved – Accounts agreed, accepted and signed

10) To confirm Date of Next Meeting - Confirmed as Monday 1 February 2016

Meeting ends 2020

