



MINUTES

Town Council Meeting held on 3 November 2014 at 1930 at The Methodist Room

Those Present: Allen Frary (Chairman), Gary Anthony, Roger Arguile, Pauline Catton, Rodney Crafer, Lindsay Dew, Joe Ellison, Tony Ford, Mike Gates, Ray Hewitt, Campbell MacCallum & David Pentney-Smith

Greg Hewitt (Clerk), press (The Quay) Marie Strong, Peter Terrington and 3 members of the Public.

1) Public Forum

Peter Terrington asked what was being done about the bench on Staithe Street which is causing a dangerous obstruction. (MS said the Highways Authority was considering enforcement action. It was agreed GA & CM would speak to the owner of the bench).

2) Apologies Jonathan Savory & Police

3) To receive Declarations of Interest Item 6, MG & LD

4) To approve the Minutes of the meeting held on 6 October 2014 Agreed and Signed

5) To consider the formation of a working party to look at the long term management of traffic within the town, in particular parking and tourism

TF expressed his concerns about the impact of traffic congestion caused mainly by tourism and that a long term plan was needed for the future. GA suggested a Neighbourhood Plan with the approval of the whole town would be beneficial.

Resolved – To form a working party. RA, MG, TF & GA volunteered.

6) To discuss vehicles parking on the paved area at Bolts Close opposite the Post Office.

It has been established that the land belongs to the Highways Authority and it is part of the footpath. The Royal Mail now has five vans based in Wells and has difficulty loading by the Post Office.

Resolved – The Clerk to write to the Health Centre and BT Open Reach (Old Telephone Exchange) to try and find somewhere for the Royal Mail vans to park and load.

7) To consider the installation of a floodlight at the skatepark

RH has been asked by skateboarders if a floodlight could be installed at the Skatepark.

Resolved – In principle to go-ahead subject to costings and planning permission (Clerk to make enquiries).

8) To consider recommendations and suggestions concerning the planting of a hedge at the cemetery following a site visit by councillors.

Following the site visit it was agreed that should a hedge be planted the trees would have to be removed.

Resolved – To obtain a costing for felling the trees.



MINUTES CONTINUED

- 9) To consider the design and proposed location for signs on the Buttlands notifying the public about the byelaws.

Resolved – A sign with the full Byelaws would be located by the telephone kiosk, two smaller signs would be located at the NE and SW corners.

RH asked for a recorded vote. For GA, PC, RC, LD, JE, TF, MG, AF, CM & DPS. Against RH. Abstained RA.

- 10) Reports

a) Safer Neighbourhood Team

A written report was submitted by Pc Pegden, is appended and available on the website.

b) Norfolk County Council

A written report was submitted by Cllr Dr Marie Strong, is appended, available on the website and in the Quay Magazine. In addition Marie explained a device will be located in Mill Road for four weeks to assess the problem of excessive speed by motor vehicles. PC asked why the resurfacing of Northfield Lane had been deferred until March (Marie would enquire).

c) North Norfolk District Council

A written report was submitted by Cllr Peter Terrington, is appended and available on the website.

d) Town Clerk

A report is appended and available on the website.

In addition the Clerk advised that a donation had been received from Graham Barker towards the improvement of Old Staithe Walk. Holkham Estate had invoiced the council for 70% of the cost of the rates for the Pitch & Putt Field. (AF stated he had discussed this with David Horton-Fawkes who has agreed to reduce the figure to 50%). NNDC has responded to the issues raised last month by RH concerning the Beach Road toilets and the damaged railings at Stearmans Yard, the repairs and improvements are to be done during the quieter months.

e) Portfolio Holders/Committees

JE (Buttlands/Staithe Street) A branch has fallen from one of the trees on the Buttlands. New 'No Cycling' signs have been fitted to the bollards on Staithe Street.

LD (Cemetery) Youths/Children continue to congregate at the Polka Road Cemetery. People with concerns should contact the Police on 101.

RH (Playing Field) There has also been problems on the Playing Field with large gatherings of youths requiring the Police to be called.

CM (Traffic and Parking) A white T bar has now been installed by the entrance to Scarborough House in Clubbs Lane. Mr Reynolds has been spoken with concerning a possible Coach Park location but he cannot help at this time.

PC (Dementia Friendly Community) A steering group meeting to take forward the Dementia Friendly Community status has been scheduled for December. The Coach Park working party will be meeting with representatives of NNDC and Holkham Estate on 15th December 2014.

TF (Council Services) A visual check of the Street Lights will be done over the next couple of months.

MG (Finance) The finances are in a good shape.



MINUTES CONTINUED

GA (Working Committee) Apart from some minor issues which will be rectified the improvement of Old Staithe Walk has been completed. Plans for the new fingerposts will now be drawn up and submitted to the Highways Authority for approval. Buttlands verges will hopefully be done in November after the bonfire. The proposed parking improvements will now go to formal consultation with statutory stakeholders.

II) Accounts for Settlement

Payments during the month

British Telecom	Telephone Service	107.89
E-on Energy	Street Lighting electricity	458.34
Madasafish	Broadband Service	14.99
NNDC	Cemetery Rates	55.00
Greg Hewitt	Clerk's Salary Deposit	1000.00

Payments 3 November 2014

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	258.08
Norfolk Pension Fund	monthly contribution	489.29
K & M Lighting Services	Street Lighting Maintenance	306.70
Norse Eastern Ltd	Grounds maintenance £1306.87	-----
	Grounds maintenance £310.57	1617.44
Veolia Environmental Services	Cemetery rubbish collection	51.91
Wells Community Hospital	Office Rent October	250.00
Holkham Estates	Children' Playing Field £50.00	-----
Holkham Estates	Recreation Field £155.47	-----
Holkham Estates	Westfield Playing Field £25.00	230.47
Viking	Office supplies/stamps/refuse sacks	441.06
NALC	Autumn Seminar	45.00
Royal British Legion	Poppy Wreath	18.00
Machine Mart Ltd	Generators and equipment for Flood Team	1936.73
Killgerm Chemicals Ltd	Allotment rat bait and bait boxes	190.02
Mr S Marshall - Auto Graphics	Signs - No Cycling for Bollards	20.00
Terry Corbishley	Litter Picking	201.70
Mick Chestney	Litter Picking	423.00
Platten & Anthony DIY	Lump Hammer & Jubilee clips	20.19

Resolved – Accounts agreed, accepted and signed

12) To confirm Date of Next Meeting - Confirmed as Monday 1 December 2014

13) To consider a resolution under the Public Bodies (Admission to Meetings Act) 1960, as amended by Section 100 of the Local Government Act 1972 to exclude members of the public and press during consideration of an item of a confidential nature.

Resolved – Agreed

14) To discuss an employment issue.

Resolved – Amend the Clerk's working hours from 30 hours to 28.5 hours per week

Meeting ends 2133

