



MINUTES

Town Council Meeting held on 3 June 2013 at 1917 at The Methodist Room

Those Present: Allen Frary (Chairman), Roger Arguile, Pauline Catton, Rodney Crafer, Lindsey Dew, Joe Ellison, Tony Ford, Mike Gates, Ray Hewitt, Campbell MacCallum, & Maggie Ward

Greg Hewitt (Clerk), Marie Strong, PCSO Clarke, Press (Quay) & 5 Members of the Public

1) Public Forum

PC brought up the traffic chaos caused by the lack of car parking during the last bank holiday weekend. The issue was discussed at length and a number of suggestions put forward including the possibility of using school playing fields as overflow parking. It was explained that the Town Council owns no suitable land other than the Recreation Field. It was agreed that a solution required all the interested parties to work together; AF and CM would try to arrange a meeting with representatives from Holkham Estate as soon as possible to consider any suitable options.

2) Apologies Gary Anthony, Peter Terrington and Jonathon Savory

3) To receive Declarations of Interest CM item II

4) To approve the Minutes of the meeting held on 13 May 2013 Agreed and Signed

13b) Reports

Norfolk County Councillor Dr Marie Strong

A report is appended and is available on the website. In addition Marie explained that tomorrow the Kings Lynn Incinerator Contract was going to scrutiny. That a coalition had not been formed at County Hall but there was a party agreement to bring about a committee system to replace the cabinet system. Marie had not taken any of the cabinet posts offered but preferred to concentrate on local issues. She had agreed to sit on the Children's Panel.

13a) Safer Neighbourhood Team

PCSO Keith Clarke

There had been 26 calls to Police during the month. Six crimes, a damaged door lock, possession of cannabis and four motor vehicles damaged. As a result of traffic problems during the last bank holiday it was hoped that in future Special Constables would be sent to the Town specifically to deal with parking issues. Keith had been in contact with CM and representatives from the two schools to enquire about the possibility of using the school playing fields for car parking during bank holiday weekends.

5) To consider a request from the Parochial Church Council for support in creating a new pedestrian access gateway in the south east corner of the church wall on Church Street.
Resolved – Support given



MINUTES CONTINUED

- 6) To complete the annual review of the Town Council's Financial Regulations
Resolved – no amendments required
- 7) To review and agree the Town Map
 MW presented to the council a new public information map which had been produced for display in a noticeboard on Staithe Street. Everyone agreed the map was excellent and MW would arrange for a noticeboard to be erected near Mermaids Purse. The noticeboard was being made at cost by North Norfolk Bespoke Joinery. MW would also look into the cost of selling smaller versions of the map and asked for a suitable item on the agenda in July.
 Peter Terrington arrives during item 7
- 8) To consider renewal of the Grazing Agreement for the land off Two Furlong Hill
Resolved – to renew the lease with the current tenant for another 3 years at a cost of £1100 annually
- 9) To consider the introduction of a grant/donation allocation procedure to be implemented after the current financial year
 Various suggestions were discussed.
Resolved – to adopt immediately a grant policy and to deal with grant applications twice yearly in February and September.
- 10) To further discuss the installation of allotment gates
 A number of options were considered together with police recommendations.
Resolved – to install metal field gates
- 11) To consider a request for a donation of £1000 from Wells Maltings Trust towards the cost of the main annual community fundraiser for the Wells Maltings Project – the Wells Pirate Festival
Resolved – to grant £500
- 12) To consider a request from Heritage House to sponsor a place at the Day Care Centre
Resolved – to grant £420 to sponsor one place per month for a year
- 13c) Reports
 NNDC Peter Terrington
 A report is appended and is available on the website. TF mentioned the report item concerning the harbours application for the dredging licence and said the uncertainty about the licence was causing considerable concern to users and harbour staff. He suggested a letter should be written to the MMO in support of the dredging, reiterating the council resolution passed in February. MG suggested a letter should be sent to the local MP requesting intervention. There was some debate and AF directed this would need to go on the agenda for discussion in July. Councillors also asked PT what was being done by NNDC's enforcement board about the state of the empty industrial units in Maryland.
- d) Town Clerk
 Reports are appended and available on the website
- e) Portfolio Holders
 JE – (Buttlands) The bolt on the removable post had gone missing.
 RH – (Playing Field) The recent inspection of the play equipment by the insurance inspector had been passed with flying colours. There were still concerns about the fire risk posed by the wheelie bins behind the Beach Road toilets; they should be moved away from the back of the building.



MINUTES CONTINUED

CM – (Traffic & Parking) There had been a meeting about the proposal for new signs at the approaches to Wells. It was hoped to have more detail by July when it would be on the agenda.

TF– (Services) The litter clearance on the Quay had gone well over the last bank holiday weekend which was due to the hard work of our town litter pickers Terry and Mick. Kier also did a good job. Enquiries were being made into the possibility of siting a skip somewhere in Wells to store the large quantities of waste generated over a bank holiday weekend.

PC – (Dementia Friendly Community) Pauline had attended the dementia awareness training run by the Community Hospital and it was highly recommended.

RA – (Tourism) it was hoped the town brochures would be ready by the end of the week. In addition to the 10000 brochures paid for by the Town Council sponsorship had been secured from local business for an additional 5000.

14) Financial Report & Accounts for Settlement

Payments made during the month

E-on Energy	Street Lights	472.06
E-on Energy	Buttlands	23.47
Madasafish	Broadband Service	14.99
NNDC	Rates - Cemetery	54.00
Greg Hewitt	Clerk's Salary Deposit	1000.00
Royal Mail Ltd	Mail redirection 6mths	195.00
		1759.52

Payments 3 June 2013

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	169.47
Norfolk Pension Fund	monthly contribution	461.60
K & M Lighting Services	Street Lighting Maintenance	306.70
Norse Commercial Services Ltd	Additional Work Cemetery £540	-----
	Ground Maintenance £1275	-----
	Ground Maintenance £303	2118.00
Veolia	Cemetery Waste Collection	69.77
Viking	Black sacks for litter/Print Cartridges	373.93
Anglian Water	East End Allotments	148.76
Wells Community Hospital	Rent April + May	500.00
NNDC	Removal Playing Field Waste	240.00
Kiss Works	Repair to Bus Shelter	300.00
Timez Design	Design Town Map £1440	-----
	Design Town Map £480	1920.00
Broxap Ltd	Skatepark seats £1112.40	-----
	Skatepark bin £502.74	1615.14
Environment Agency	General Drainage Charge Allotments	19.51
S Marshall	Car park signs (Auto Graphics)	76.00
Media 8	Wells Town Guide Leaflets	1500.00
S. T. Sutton	Tree Surgery in Cemetery	650.00
Terry Corbishley	Litter Picking	203.30
Mick Chestney	Litter Picking	340.72
		11232.90

Resolved – Accounts agreed and accepted

15) To confirm Date of Next Meeting

Confirmed as Monday 1 July 2013

The meeting closed at 2142

