



# MINUTES

## Town Council Meeting held on 2 December 2013 at 1950 at The Methodist Room

Those Present: Allen Frary (Chairman), Gary Anthony, Roger Arguile, Pauline Catton, Rodney Crafer, Lindsey Dew, Joe Ellison, Tony Ford, Mike Gates, Ray Hewitt & Campbell MacCallum

Greg Hewitt (Clerk), Peter Terrington, Pc Pegden, Press (Quay) & 15 Members of the Public

1) Public Forum (prior to planning meeting)

Arron Wick spoke to the council about how he was homeless and why he had erected his tent on the Buttlands; he apologised for any inconvenience he had caused.

Ray Hewitt informed the council that Victory Housing was selling a house on Bases Lane contrary to what had previously been said.

Carolyn Stocker spoke about the number of shops in the town that closed during the winter impacting on trade. She asked if there was anything the council could do.

2) Apologies Marie Strong & Jonathon Savory

3) To receive Declarations of Interest None.

4) To approve the Minutes of the meeting held on 4 November 2013 Agreed and Signed

14a) Reports: Safer Neighbourhood Team

Pc Pegden reported that speed checks had recently been conducted on Polka Road, Warham Road & Stiffkey Road; 4 fixed penalty notices had been issued and 17 motorists advised. During the month there had been 5 domestic incidents, 2 burglaries (allotment shed (historic) and a beach hut), 2 theft, 2 assaults and 24 calls to the police. A new batch of outboard engine covers, used to prevent marine theft, are now available at the police station and harbour office.

5) To receive a presentation from Stephen Bournes owner of the Globe Inn concerning his proposals for the land immediately in front of the Globe.

Mr Bournes explained that he wished to place temporary planters outside the Globe Inn to better define three entrance ways for reasons of road safety; two children had previously been knocked over. He also needed to french ditch around his property and would like to replace the tarmac with York stone paving. He acknowledged the land belonged to the town council and was public highway but wished to work with the council to make improvements.

Resolved - the way forward was to arrange a site meeting for all councillors with a highways representative in attendance; Clerk to organise.

6) To discuss the previous item and any matters arising.

Nothing further to discuss.

7) To approve the budget for 2014/2015 and agree the precept for that period.

Resolved – To accept the budget as presented with an amendment to joint fund the bridge on the Recreation Field together with Holkham. The grant from NNDC would be accepted and the precept set at £60950



## MINUTES CONTINUED

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- 8) To discuss and approve the establishment of an allotment committee  
Resolved – formation of an Allotment Committee with full delegated powers to manage the allotments within annual spending limits set by the full council and in accordance with standing orders and the law. All members of the committee, whether councillor or non-councillor, have full voting rights.
- 9) To consider options and proposals for the future operation of the Recreation Field car park  
 CM explained that the car parking would operate next year on the recreation field together with the pitch and putt using the bridge that was installed this year. A pay kiosk and improved signage would be provided. The charity groups would be invited to a meeting where new and amended procedures would be explained. It is essential to the future success of the agreement with Holkham Estate that the car park be managed in a safe and professional manner.
- 10) To consider the need for a 'No Loading' restriction on the west side of Beach Road  
 Concerns were expressed about vehicles obstructing Beach Road near the toilets which exacerbated congestion problems at peak times. The Clerk was asked to consult with the highways authority.
- 11) To consider and adopt a Winter Gritting Policy for Wells Town Council.  
Resolved – The policy was adopted  
*The policy is available on the Town Council's website*
- 12) To discuss matters relating to camping on the Buttlands and consider the adoption of Byelaws  
Resolved – The draft Byelaws were agreed and adopted  
*Procedures would now be followed to have the byelaws approved by the Secretary of State*
- 13) To discuss the disused grain store on Maryland  
 RH explained the old grain store was in a poor state and the land should be developed. Peter Terrington explained NNDC's Enforcement Board had been informed of the situation and he would continue to chase it up.
- 14) Reports
- b) County Councillor Dr Marie Strong  
 A report is appended and is available on the website.
- c) NNDC Peter Terrington  
 A report is appended and is available on the website.  
 In addition, the coach park has closed and has been transferred to new owners. PT suggested the council should write to NNDC asking for the provision of a new facility as soon as possible (Clerk to write). NNDC's Scrutiny and Overview Committee on the 11 December will be receiving a presentation from Darryl Cox, Deputy Chief Executive of Victory Housing Trust regarding their disposals programme; the public can attend.
- d) Town Clerk  
 A report is appended and available on the website. As a result of the information in the Clerk's report councillors agreed a variation should be applied for to add the sale of alcohol to the town's public entertainment licence. Councillors agreed any further involvement with the community asset register was a pointless exercise. In addition, the Clerk was booked onto a tree inspection course next year. There had been problems with dog fouling on the recreation field, better signs would be erected. At a request from the Clerk councillors agreed the adoption process for the vacant position on the 6 January would involve each candidate giving a 3 minute presentation.



## MINUTES CONTINUED

## e) Portfolio Holders

JE (Buttlands) New turf had been laid on the Buttlands and was looking good.

RA (Tourism) Wells had now been added to the map on the Visit Norfolk website.

PC (Dementia Friendly Community) The hospital is installing a dementia friendly garden with a village green theme.

LD (Cemetery) The new odd job man had made a start on the cemetery improvements.

RH (Playing Field) The insurance company have completed another regular inspection of the children's playing field and found no faults, a testimony to the work of the friends of the playing field who carryout daily checks on all the equipment. Work was ongoing to tackle the mole problem.

CM (Traffic & Parking) CM had attend the open day at the newly refurbished Sackhouse, he said an amazing job had been done; it was a great asset for the town. He had also been to the topping out ceremony for the new Novus Homes building which he said was looking great.

## I5) Accounts for Settlement

**Payments made during the month**

HMRC	VAT summer car parking	4371.18
E-on	Street Lighting	472.79
Madasafish	Broadband Service	12.75
NNDC	Cemetery Rates	54.00
E-on	Buttlands	40.22
Greg Hewitt	Clerk's Salary Deposit	1000.00

**Payments to be made**

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	179.37
Norfolk Pension Fund	monthly contribution	461.60
K & M Lighting Services	Street Lighting Maintenance    £306.70	-----
	Lamp and bracket replacement   £287.17	593.87
Norse Commercial Services Ltd	Grounds maintenance    £1275.00	-----
	Grounds maintenance    £303.00	1578.00
Veolia Environmental Services	Cemetery rubbish collection	46.51
Wells Community Hospital	Office Rent November	250.00
CGM Landscapes	Arboreal Survey Churchyard and Polka Cemetery	420.00
Anglian Water	Cemetery	16.73
Anglian Water	West End Allotments	96.29
Anglian Water	East End Allotments	114.48
Society of Local Council Clerks	Annual Subscription	184.00
Viking	Stamps, Print Cartridges and Stationery	128.25
NNDC	Planning Fee (Car Park)	97.50
Holkham Enterprises	Cost of Bridge Hire	3600.00
Platten & Anthony	Wheel Barrow, Broom and Lock for Cemetery	66.40
Cupboards Direct	3 x Grit Bin	365.40
Andrew Spiers	Cemetery maintenance	46.20
Ali Beale	Gate Repair Rec + Installation Grit Bins	55.00
Terry Corbishley	Litter Picking	154.10
Veolia Environmental Services	Cemetery rubbish - annual waste transfer cert	47.70

Resolved – Accounts agreed and accepted

I6) To confirm Date of Next Meeting

Confirmed as Monday 6 January 2014

The meeting closed at 2155



Greg Hewitt

Town Clerk

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Striving for  
Excellence