



# MINUTES

2012/28

## Town Council Meeting held on 1 October 2012 at 192I at The Methodist Rooms

Those Present: Allen Frary (Chairman), Gary Anthony, Pauline Catton, Lindsay Dew, Joe Ellison, Tony Ford, Mike Gates, Ray Hewitt, Campbell MacCallum, & Maggie Ward

Keith Leesmith (Clerk), Greg Hewitt (Asst. Clerk), Press (The Quay) & 10 Members of the Public

1) Public Forum

Joyce Trett addressed the council to say she believed she had resigned properly and was disappointed the council had disqualified her.

Campbell MacCallum stated he thought it was a disgrace that after eight years the old Gray's arcade site remains undeveloped.

Gary Anthony was also disappointed that after all the pushing the council had done to get the Gray's development site resolved the project had now stalled.

Sara Philips asked if anyone knew the name of the road sweeper as she had mentioned him favourably in the Quay but wasn't able to print his name for which she apologised.

2) Apologies Roger Arguile, Rodney Crafer, Peter Terrington (NNDC) Marie Strong (NCC) and Police

3) Declarations of Interest None

4) To approve the Minutes of the meeting held on 3 September 2012 - Approved and signed

5) To receive a presentation from James Spedding of The Holkham Forge regarding a proposed public sculpture project

James explained to the councillors about his proposal for an 'Art of Fire' Festival and Community Sculpture Project which would bring together Blacksmiths, Glass Artists, Ceramicists and Cast Iron Specialists who would work alongside children and adults from the town to produce a large sculpture which would be permanently sited on the West Bank

6) To discuss the previous item and decide what input this Council should have if any

The council agreed to support the project in principle.

7) To discuss the forthcoming meeting with NNDC and decide what issues we wish to discuss

The following issues were identified:

The recent changes regarding the Polka Road Coach and Lorry Park and the long term provision of coach and lorry parking.

Disposal of the rubbish from bins on the Children's Playground.

Proposed disposal of the Tourist Information Centre

Litter on the Quay – to assist in a resolution as proposed by local traders

Maryland Industrial Estate

Housing Allocation – local people ignored

Proposed disposal of the Beach Road Toilets

Withdraw regular threats to close toilets

Locking of toilets – not happening resulting in vandalism

Improved mechanisms for liaison between the district and town councils

Consideration of contracting the Town Council to empty the car park pay and display machines.

- 8) To discuss a suggestion that we should search for suitable site(s) for additional summer parking  
Following a discussion two possible additional overflow sites were identified off Beach Road, both would need the cooperation of Holkham Estate. It was requested that the Clerk arrange a meeting with Holkham Estate.
- 9) To discuss an amendment to cemetery rules to allow the shooting of vermin  
Resolved – Amend cemetery rules to allow shooting of vermin. The cemetery working group to agree the conditions and methods whereby shooting could be used on the cemetery for vermin control.
- 10) To consider any items to be added to the Budget/Precept process to be discussed next month  
The following were requested (Clerks would try to incorporate these into next-year's budget):  
Playing Field – goal mouths, nets and see-saw - £3750  
Buttlands – grounds maintenance/improvements program and metalled entrance and bollard SW corner - £2100  
Cemetery – improvement fund - £10000  
Tourism – information sign, printed town guide and website - £5000  
Skateboard Park – additional donation - £5000  
Office move - £3000 - £5000  
Recreation Field – roadway repairs - £2000  
Allotments – rubbish and old building clearance - £1000  
Festival of Fire - £500
- 11) Reports:
- a) Safer Neighbourhood Team  
A report was submitted and is appended and available on the website
- b) Norfolk County Council  
A report was submitted and is appended and available on the website
- Roger Arguile arrived during the following
- c) North Norfolk District Council  
A report was submitted and is appended and available on the website
- d) Town Clerk/Asst. Clerk  
In addition to the report that is appended and available on the website the Clerk mentioned the following. Highway rangers will be in the town on 29<sup>th</sup> October. Annual Armistice parade on 11<sup>th</sup> November, JE agreed to lay the wreath. The coach and lorry park will revert to being free until a decision about the future is made. Correspondence received from Norman Lamb concerning ambulance response times. Training available for councillors. The promotion of Steve Finch at NORSE. A letter received from NCC stating that funding would no longer be paid for placing out the bollards on Staithe Street. The letter was dated in January but was only received last week. This last item was discussed and it was considered essential to maintain the bollards. It was resolved – 1. No notification received until September so NCC should pay (up to receipt of the letter) 2. Ask NCC to reconsider on consideration of public safety 3. Consider practical ways the bollards could continue to be placed.  
It was also agreed we should continue to pay for placement of the Bollards until the matter is resolved and ask Marie Strong to investigate on the council's behalf.  
LD asked the clerk to report damage to the street name plate at Greenway Lane
- e) Portfolio Holders  
JE Buttlands – JE had spoken with all the traders in Staithe Street regarding merchandise outside shops obstructing the highway. All the traders except one had complied with the request to keep merchandise behind the yellow line. Resolved – the Clerk to write to the trader. JE had received a letter concerning Clarence House on the Buttlands; Peter Terrington has referred the matter to NNDC Housing Strategy Officer who had agreed to investigate.
- RH Playing Field – RH was concerned there had been no response to the list of requirements he had asked the Skatepark committee to consider. AF stated that once the skatepark was complete the council could consider any additional improvements. The annual bonfire on the Buttlands would be on 5<sup>th</sup> November, the fire would be marked out on 29<sup>th</sup> October.
- CM Highways – A group of volunteers had agreed to clear the old railway cutting at the east end, could this be done? The advice given was that the cutting belonged to NCC and they would have to give approval. CM asked for a review of parking restrictions on the Quay, Station Road and High Street to go on the agenda for December
- MW Allotments – The police had said the recent burglaries on the allotments were not local people. There may be a number of allotments unoccupied after the renewals this year. There may be a need to reconsider policy to amalgamate some allotments at the East End into grazing land.

12) Financial Report & Accounts for Settlement

The following had been paid during the month

Madasafish	Broadband subscription	14.99
E-on Energy	Street Lighting electricity	472.06
NNDC	Cemetery Rates	53.00
Greg Hewitt	Asst Clerk's Deposit	550.00
Keith Leesmith	Clerk's Salary Deposit	700.00
		<b>1790.05</b>

Payments 1 October 2012

Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	0.00
Keith Leesmith	Salary (net of deposit) & Expenses	80.28
Norfolk Pension Fund	monthly contribution	443.29
K & M Lighting Services	Street Lighting Maintenance	306.70
Norse Commercial Services Ltd	Grounds maintenance £1275.00	-----
	Grounds maintenance £303.00	1578.00
Veolia	Cemetery waste	44.21
Mazars	External Audit	480.00
Inland Revenue	PAYE 2nd quarter	1144.61
Anglian Water	West End Allotments	29.62
Pear Technology Services Ltd	annual charge	240.00
Viscount Coke Fund	Children' Playing Field £50.00	-----
Viscount Coke Fund	Recreation Field £155.47	-----
Viscount Coke Fund	Westfield Playing Field £25.00	230.47
M Claxton	Purchase of Cones for car parking	54.90
Edna Garrett	Sackhouse Cleaning	30.00
Mick Chestney	Litter Picking	242.55
Terry Corbishley	Litter Picking	207.90
Viking	Office Supplies and Black Bags	449.94
		<b>5782.47</b>

Resolved – Accounts agreed and accepted

13) To confirm Date of Next Meeting

Confirmed as Monday 5 November 2012

**The meeting closed at 2140**