



## MINUTES

### Town Council Meeting held on 1 July 2013 at 1918 at The Methodist Room

Those Present: Allen Frary (Chairman), Gary Anthony, Roger Arguile, Pauline Catton, Rodney Crafer, Lindsey Dew, Joe Ellison, Tony Ford, Mike Gates, Ray Hewitt, Campbell MacCallum, & Maggie Ward

Greg Hewitt (Clerk), Press (Quay & EDP) & 2 Members of the Public

1) Public Forum

Sara Phillips asked if the council was happy with the standard of the resurfacing work done on Staithe Street. Several councillors voiced their concerns and the consensus was that the work had been completed to a poor standard. AF read out an email from NCC Highways which had been sent via Marie Strong who had already informed them of public feeling. It was agreed that the Clerk would write to express the council's concerns and outline the various complaints that had been received.

2) Apologies Marie Strong, Peter Terrington, Jonathon Savory and PCSO Clarke

3) To receive Declarations of Interest GA, CM & MW item 9

4) To approve the Minutes of the meeting held on 3 June 2013 Agreed and Signed

5) To consider the establishment of an allotment management committee or allotment association Resolved – An allotment sub-committee would be formed with AF, RA & TF, together with two volunteer allotment holders from the east end and two volunteer allotment holders from the west end allotments.

A request for volunteer allotment holders would be sent out in September with the annual rental reminders.

6) To consider a proposal for new 'Wells-next-the-Sea' road signs, complete with town strapline, to replace the existing signs located at the approaches into Wells.

CM outlined the proposal and explained the Harbour Commissioners were prepared to cover half the cost of the four signs. Highways had provided a quote of £350 for each sign and CM asked if the town council would pay the other half. The signs would have a crest above 'Wells-next-the-Sea', and the strapline 'A Safe Haven' below.

Resolved – The signs were acceptable and the Town Council would fund half the cost.

The council thanked the Commissioners for their contribution.

7) To consider an offer by Wells Community Hospital to provide town council office accommodation and storage on a fixed 3 year lease.

Resolved – To accept the offer and commit to stay at the Hospital for the next three years.



## MINUTES CONTINUED

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- 8) To consider a proposal to make available for sale a smaller version of the town map recently commissioned on behalf of the council by Councillor Ward

MW explained that owing to some problems that had been encountered it would not be feasible to make the maps available this year. It was hoped that the town map would be installed in Staithe Street during July.

- 9) To consider writing to the Marine Management Organisation in support of the Wells Harbour Commissioners' application to renew the harbour dredging licence

AF had discussed this with the relevant parties and under the current circumstances a letter from the Town Council was not considered beneficial. A copy of the council resolution in support of the dredging, which was passed in February, had been sent to the MMO.

- 10) To consider the possible provision of bus shelters on Polka Road as part of an agreement reached with the Co-operative during the planning process.

GH explained the co-operative would be required to supply bus shelters if the town council were prepared to take ownership once installed.

Concerns were voiced about loss of parking, lack of space and finding a suitable location

Resolved – To accept the shelters if feasible

- 11) To consider a request from NNDC for Wells Town Council to provide three new street names for the new development to be built off Market Lane.

It was agreed that suggestions were to be sent to the Clerk for consideration at the next meeting in September. A request for names would also be placed in the Quay Magazine. The deadline was 22 August.

- 12) Reports

- a) Safer Neighbourhood Team

A short report was read out by CM which had been sent to him with apologies from PCSO Clarke. There had been 11 crimes during the month. It was intended to have a trial run on Sunday 14<sup>th</sup> July, using the Primary School Playing Field for temporary car parking.

- b) County Councillor Dr Marie Strong

A report is appended and is available on the website.

- c) NNDC Peter Terrington

A report is appended and is available on the website.

- d) Town Clerk

Reports are appended and available on the website.

- e) Portfolio Holders

RH – (Playing Field) Everything is going smoothly on the playing field. The Friends of the Playing Field have installed two new picnic benches. The grass will be rolled next week. The annual Fantastic Fun Day will be on Wednesday 31<sup>st</sup> July and the Pirate Day on Friday 2<sup>nd</sup> August. These events are organised by the Friends of the Playing Field during carnival week.

CM – A petition has been sent to Victory Housing by residents of Neilson Close requesting parking on the grass. The yellow lines in the SW corner of Marsh Lane need attention. The meeting with Holkham Estate concerning parking provision in the town now takes place on 16<sup>th</sup> July.

TF – The litter situation on the Quay has greatly improved. Enquiries are still being made, about a possible location to site a skip, for temporary storage of waste from the Quay at peak times.



## MINUTES CONTINUED

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PC – (Dementia Friendly Community) Age UK Norfolk hopes for both Wymondham and Swaffham to be dementia friendly towns and wish to include Wells, although this is a long term objective.

RA – (Tourism) 10000 town leaflets have been distributed to the Tourist Information Centre and some Bed & Breakfasts. The response will be monitored and consideration given to requesting the same next year.

MW – Congratulations Heritage House for being awarded the Queens Award for Voluntary Service. The council agreed it was a significant and well deserved honour.

### 13) Financial Report & Accounts for Settlement

#### **Payments made during the month**

E-on Energy	Street Lights	472.79
Madasafish	Broadband Service	12.75
NNDC	Rates - Cemetery	54.00
Greg Hewitt	Clerk's Salary Deposit	1000.00
		<b>1539.54</b>

#### **Payments 1st July**

Payee	Details	Amount
Jimmy Tottle	Bollards	220.00
Greg Hewitt	Salary (net of deposit) & Expenses	169.47
Norfolk Pension Fund	monthly contribution	461.60
K & M Lighting Services	Street Lighting Maintenance	306.70
Norse Commercial Services Ltd	Grounds maintenance £1275.00	-----
	Grounds maintenance £303.00	1578.00
Friends of Beach Road Playing Field	Rabbit/Mole Control £390	-----
	See Saw Installation £431	821.00
Veolia Environmental Services	Cemetery rubbish collection	23.26
Norfolk Playing Field Association	Subscription	25.00
KSP Specialist Decorators Ltd	Redecoration Cemetery Gates	383.51
Broxap	Installation of bench and bin	854.40
Wells Lighting Fund	Grant (Reissue missing cheque 103533)	300.00
Wells Maltings Trust	Grant towards Pirate Festival	500.00
Heritage House	Grant	420.00
HM Revenue & Customs	PAYE 1st Quarter	2062.44
M.L. Walsingham & Son Ltd	Keys cut and Cable Ties	25.17
Terry Corbishley	Litter Picking	160.20
NNDC	Entertainment Licence Variation	89.00
Wells Community Hospital	Office Rent June	250.00
North Norfolk District Council	Emptying Dog Waste Bins	561.60
Mick Chestney	Litter Picking	254.10
		<b>9465.45</b>

Resolved – Accounts agreed and accepted

### 14) To confirm Date of Next Meeting

Confirmed as Monday 2 September 2013

**The meeting closed at 2037**



Greg Hewitt      Town Clerk      01328 710564  
[clerk@wellstowncouncil.org.uk](mailto:clerk@wellstowncouncil.org.uk)



# E

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